**HDFS 450 Placement Form**

**Student’s Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Agency Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Supervisor E-mail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Proposed Activities:**

**Proposed Schedule:**

 **Start date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*The Fall 2024 semester runs from Monday August 26 - Wednesday, December 7, with a break the week of November 25. Placements should start no later than the week of August 26 but could begin earlier with the approval of the course instructor and site supervisor. Makeup hours can be completed between December 7 – 13.*

**Number of Hours at Placement Site:** (check number of credits student plans to register for)

\_\_\_ 4 credits: 10-12 hours/week for 15 weeks = **150 total hours minimum**

\_\_\_ 5 credits: 13-15 hours/week for 15 weeks = **195 total hours minimum**

\_\_\_ 6 credits: 16-20 hours/week for 15 weeks = **240 total hours minimum**

**Tentative Weekly Schedule** (*The course seminar is on Wednesdays 3:00-4:50 pm*)**:**

**Approval for Proposed Practicum (signatures):**

**Supervisor:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_