

Placement Site Catalog

Fall 2024

HDFS 450 Practicum

Human Development & Family Studies
University of Illinois at Urbana-Champaign

<http://publish.illinois.edu/hdfs-internship/>

Updated 2/22/24

ACES Career Services

<https://aces.illinois.edu/academics/career-services>

Supervisor: Jean Drasgow, MA HR & MS Rehab. Admin.
Director of Career Services
jdrasgow@illinois.edu (217) 333-0981

Mission: ACES Career Services connects students to careers and employers to students.

Clientele: Infants Middle School Age Adults/Parents
 Preschool Age HighSchool Age OlderAdults
 Elementary School Age YoungAdult/College Student Persons w Disability/Special Needs
 Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Project Management: Organize educational e-newsletter production

- Use webtools to create weekly e-newsletter
- Prepare 250 word or less career-oriented theme stories
- Convert student/alumni questionnaire into a story for editing
- Upload relevant photos
- Search Handshake and create job list or upload from team member
- Search Handshake and create event list
- Find/add quote

Assist with the ACES + LAS Career Fair
Assist with class presentation preparation
Special project as related to students' interests (podcast, career guide, internship guide, standard operating procedure etc.)

Conditional Duties (after orientation)

- Meet with students and conduct resume reviews
- Assist students with job searches
- Prepare tailored to job behavioral based interview questions, conduct mock interviews, and provide feedback
- Refer students for career counseling

% Time Distribution: with Clientele Administrative Clerical

Hours: •Usually during the workday, can be discussed if special circumstances

Suggested Background: •Mature, dependable, and professional

Required Skills:

- Strong written and verbal communication skills
- Strong organizational and leadership skills
- Ability to work independently on projects
- Willingness to work up to 10-15 hours/week in blocks of at least 2 hours
- Proficiency using Microsoft Office software including Excel, Word, PowerPoint, Access and Publisher
- Maintain confidentiality
- Obtain FERPA training

Carle Health - Community Health Initiatives

<https://carle.org/Services/Institutes/Community-Health-Initiatives-Overview>

need to have an interest in rural health & farm safety

Mission: Community Health Initiatives overall goal is to bring care outside of the walls of Carle and develop a deep connection with the community to provide services that are needed. Currently we have two home visiting programs, Mobile Health Services, and a Faith Community Health program.

Clientele:

<input checked="" type="checkbox"/> Infants	<input type="checkbox"/> Middle School Age	<input checked="" type="checkbox"/> Adults/Parents
<input checked="" type="checkbox"/> Preschool Age	<input type="checkbox"/> HighSchool Age	<input type="checkbox"/> OlderAdults
<input checked="" type="checkbox"/> Elementary School Age	<input type="checkbox"/> YoungAdult/College Student	<input type="checkbox"/> Persons w Disability/Special Needs
		<input checked="" type="checkbox"/> Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Interns in the department can expect a wide variety of experiences within our division. Experiences include helping with our monthly family newsletter, helping with data analysis, mom's events, class support, home visiting, the ability go and participate in meetings with senior leadership, and help to support community efforts by the division.

% Time Distribution: with Clientele Administrative Clerical

Hours: Office hours are M-F 8-5, in addition to evening classes and weekend events.

Suggested Background: Interest in health, early intervention, or community outreach programs. We do not have a specific background in mind for these positions, we are just looking for someone who can be flexible and will work well with our team.

Required Skills: Interns should have basic computer skills, an established comfort level of interacting with diverse groups of people, and the ability to speak up when they have ideas.

Child Care Resource Service

<https://ccrs.illinois.edu/>

Supervisor: Brenda Eastham, Masters Human Resource Education
Director
bkellis@illinois.edu (217) 244-7727

Mission: Child Care Resource Service (CCRS) is a resource and referral service serving parents and providers in Champaign, Douglas, Iroquois, Macon, Piatt, and Vermilion counties. CCRS helps parents locate available child care and maintains current, detailed information on more than 700 licensed and licensed-exempt centers and family child care providers in East Central Illinois. Staff persons are experienced professionals who assist parents in clarifying their child care needs and evaluating quality center or family child care arrangements. CCRS staff provide parents with a list of child care options and information on how to select quality care. The CCRS Quality Team consults directly with child care providers to increase quality of programs. CCRS also manages the state program of financial child care assistance and provides technical assistance to parents and providers involved with this program. License exempt child care providers receive health and safety guidance from staff and a visit each year. CCRS provides training workshops and resource materials to child care providers listed with the service. CCRS is available to contract with local employers for parent referrals, training and technical assistance. Staff also work to recruit new people into the field and can assist with financial aid applications

Clientele: Infants Middle School Age Adults/Parents
 Preschool Age HighSchool Age OlderAdults
 Elementary School Age YoungAdult/College Student Persons w Disability/Special Needs
 Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Interns will be provided with an overview of the services provided.

Experiences included:

- Facilitating training
- Attending outreach event and talking about CCRS services
- Shadowing quality staff to child care providers home/center
- Attending a license exempt monitoring visit with a health and safety coach
- Greeting clients and child care providers

% Time Distribution: 20 with Clientele 50 Administrative 30 Clerical

Hours: We can be flexible between the 10-15 hours; Primary hours between 8:30 – 4:30; however occasional evenings (2-3 hours) or Saturday (4 hours)

Suggested Background: Interns should have an interest in one or more of the following: working directly with parents on a variety of child care needs; becoming familiar with the child care services available to parents and providers; going with a CCRS staff person to child care provider programs and/or homes to discuss quality and health and safety standards; creating parent and provider materials, flyers, and/or social media updates; or updating provider records

Required Skills: Comfortable with various technology, able to interact with children and adults, organized, detail oriented, creative

Crisis Nursery

<https://crisisnursery.net/>

***March 15th application deadline for the agency**

Supervisor: Alayia Forsyth, LCSW
Director of Programming Quality Improvement & Integrity
Aforsyth@crisisnursery.net (217) 337-2131

Mission: Crisis Nursery creates an "Island of Safety" dedicated to the prevention of child abuse and neglect by providing 24-hour emergency care for children ages birth to 6 years and provide support to families in crisis.

Clientele: Infants Middle School Age Adults/Parents
 Preschool Age HighSchool Age OlderAdults
 Elementary School Age YoungAdult/College Student Persons w Disability/Special Needs
 Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Interns would provide direct child care and participate in counseling families in crisis.

% Time Distribution: with Clientele Administrative Clerical

Hours: 15 hours week, likely 2-3 days per week. Time spent: contact with clients - 33%; admin - 33%; clerical - 33%.

Suggested Background: Some experience with kids and families. Some skills in planning activities for children.

Required Skills: Basic child care skills; Basic use of computer skills; Basic understanding of low income families.

C-U Early Project

<https://uecs.usd116.org/cuearly/>

***especially interested in interns with Spanish speaking skills**

Supervisor: Kelly Russell, Master - Early Childhood Admin
Program Director
krussell@usd116.org (217) 384-3616
ext. 4172.

Mission: CU Early is a program funded through ISBE and housed within the Urbana School district Early Childhood program. CU Early serves at-risk children 0-3 yrs, pre-natal moms and their families, and teen parents. This occurs through home visiting services to at risk families and their children.

Clientele: Infants Middle School Age Adults/Parents
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Intern Responsibilities, Hours, and Qualifications

Duties: For the majority of the internship, you will be working closely with the home visitors and conducting home visits with enrolled families.

Other potential duties include:

Observe, and possible Co-Facilitation of Parent Workshops and Playgroups.

Accompany Parent Educators on home visits as assigned by Program Director.

Motivate and encourage parent engagement and follow through.

Model appropriate and productive behavior and support the Parent/child relationship

Complete satisfaction surveys and follow-up assessments with enrolled parents via phone.

Complete Family file review audits.

Gather/create resources for Parent Educators as requested.

Prepare for and participate in outreach as requested.

Attend training as required by Program Director.

Participate in team meetings, individual supervision and other committees/meetings as requested/assigned.

Share information and resources with CU Early team.

Maintain up to date work schedule as agreed upon with Program supervisor

% Time Distribution: with Clientele Administrative Clerical

Hours: 10-12 hrs per week. CU Early follows the Urbana School District Calendar. The hours at school are 8:30-4 pm, and there may be some weekend or evening events to attend as well.

Suggested Background: CU Early is a birth to 3 homevisiting program that supports parent-child relationships. So, it would be helpful if the student has knowledge of child development (from birth to 3).

Developmental Services Center

https://www.dsc-illinois.org/programs_services/family_development_center.html

Supervisor: Nicole Smith, M.S., CCC-SLP/L
Director, Family Development Center
nsmith@dsc-illinois.org (217) 356-9176

Mission: DSC's mission is "DSC supports people in living a rich and meaningful life." The Mission of the Parent Wonders program (PW) of the Developmental Services Center is to build relationships that positively impact young children's development so they are ready to succeed and eager to learn, by providing support and services that promote family strengths and positive parent-child relationships.

Other information: Our Family Development Department offers multiple programs in addition to Parent Wonders. We have a developmental screening coordinator, 3 pediatric speech/feeding therapists, 3 developmental therapists, and a PLAY project consultant on site. We are also in the process of hiring a pediatric physical therapist. Our providers hold Early Intervention credentials and primarily work with birth-3 populations, although through grant funding we are able to serve children through age 6.

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Intern Responsibilities, Hours, and Qualifications

Duties: 1. Understand FDC program philosophy, practices and procedures; 2 Recognize developmental characteristics of children birth-five years ; 3. Develop an understanding of the effects of natural environments and experiences on young children's development; 4. Develop an understanding of the effects of trauma on young children's development and the long-term impact on health and development; 5 Observe therapists (developmental, occupational, physical, and speech therapy) and Parent Wonders home visitors during home visits with a structured observation form; 6 Help facilitate a group for pregnant and parenting teens at Rantoul High School; 7. Build an understanding of the Baby TALK model, including the critical concepts that form the foundation and the curriculum; 8. Review the DSC Cultural Competence Play; 9. Develop knowledge of screening process and tools for children birth to three; 10 Develop an understanding of the role of families in young children's development and ways to implement family focused practices. 11. Develop an understanding of diversity issues and culturally appropriate practice; 12 Understand the roles of various professionals and develop knowledge regarding teaming practice; 13 Develop an understanding of the state early intervention program including the authorization and billing process; 14 Participate in team meetings and individual case studies

% Time Distribution: 30 with Clientele 60 Administrative 10 Clerical

Hours: 8:30 or 9 to 5 Monday thru Friday.

Suggested
Background:

Required Skills: Experience with diverse populations and children is a plus

DREAM Center

<https://www.dream.org/>

Mission: DREAM primarily reaches Black males ages 3-25, however the program has also expanded to include girls. We focus on children and young adults, some facing tough odds, needing to overcome challenges such as school suspension, anger issues, parental incarceration, and low academic skills. We reach out to families, community organizations, churches, schools, and service providers to produce caring, outcome-driven services for children and young adults. DREAM teaches essential life skills throughout our curriculum—collaboration, contribution, self-regulation, adaptability, attachment, and belonging—to prepare our students for college and career success. In addition to these services, DREAM offers family-based programming and events to teach effective parenting skills and empowerment to position parents and caregivers as leaders in schools and communities. Most of the previous interns enjoyed working in our afterschool program which is offered to DREAMers in grades K through middle school.

Clientele:

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		<input type="checkbox"/> Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties:

- Serve as a consistent and positive role model for peers & children
- Encourage, support, and assist youth & young adults in identifying and achieving academic and/or professional goals
- Engage in community-based learning, service and tasks
- Develop strategic and engaging programming activities for youth & families
- Provide culturally-informed, trauma-informed interventions with youth
- Collaborate with community partners and other agencies to advance programming
- Assist with grant writing and other agency-based administrative projects

% Time Distribution: with Clientele Administrative Clerical

Hours: Flexible between 10-20 hours/week depending on credits hours (Weekdays between 9am and 6pm, Weekends only if intern is interested either in our Pre-K Saturday Program (DREAM Beginners) or in weekend athletic programming)

Weekdays between 9am and 6pm

Suggested Background:

- Patience, compassion, empathy and understanding in all interactions with DREAMers and staff
- Passion for youth and young adults and their success

Required Skills: Knowledge and respect for diverse cultures/lifestyles and problems of poverty in the community
Maintain flexibility, be able to adjust quickly based on feedback and respond effectively

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Family Advocacy of Champaign County

<https://www.family-advocacy.org/>

***intern needs to be available to work 2 half days to meet weekly hour requirements**

Supervisor: Grace Mitchell, LSW
Executive Director
gmitchell@familyadvocacy.org

Mission: It is our mission to protect children by strengthening and supporting families. We believe that through advocacy, mentoring, outreach and counseling, strengthening families can and will be the ultimate outcome for those families served.

Clientele: Infants Middle School Age Adults/Parents
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Intern Responsibilities, Hours, and Qualifications

Duties: Client intake and home visits, attending family team meetings with agencies that refer clients to FACC, accompanying advocates to client court assisting in planning and facilitations of groups held at FACC. Duties can also include attending in-workshops and meetings with other communitproviders.

% Time Distribution: with Clientele Administrative Clerical

Hours: 15 hours per week; evening hours only for activities/events held after 5:00 p.m.

Suggested Background: Basic interviewing skills, case recording skills, basic familiarity with cultural/ethnic populations in the community, ability to transfer theory into practical interventions to situations that could occur at the placement site, familiarity with being part of a team.

Illinois Early Intervention Clearinghouse

<https://eiclearinghouse.org/>

Supervisor: Sarah Isaacs, MLIS
Project Coordinator
isaacs@illinois.edu

(217) 265-6875

Mission: The Illinois Early Intervention (EI) Clearinghouse identifies and collects research-based and best-practice early intervention information to share with families and is operated by the Early Childhood and Parenting (ECAP) Collaborative at the University of Illinois. The EI Clearinghouse is funded by the Illinois Department of Human Services. The Illinois Early Intervention (EI) Program provides a collection of services for families of children from birth to age 3 who have disabilities or developmental delays or who are at risk of having developmental delays. Families are the key to successful early intervention. Our mission is to provide families with the information they need to support their children's growth and development.

Clientele:

<input checked="" type="checkbox"/> Infants	<input type="checkbox"/> Middle School Age	<input checked="" type="checkbox"/> Adults/Parents
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		<input type="checkbox"/> Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Assist early intervention families and professionals, in-person and electronically, in finding information about children with special needs and developmental delays including researching and recommending resources on specific health topics, creating short video clips for social media, assist with presentations for E.I. professionals in the field.

% Time Distribution: 20 with Clientele 40 Administrative 40 Clerical

Hours: 10 hours week; Monday - Friday 8:00 to 5:00

Suggested Background: Experience or interest in working with families with children under five and/or children with special needs.

Required Skills: Ability to work independently, conscientiousness in performing tasks and good customer service skills.

Immigrant Services of Champaign Urbana

<https://www.isc-u.org/>

Pending

More information coming soon

Land of Lincoln Legal Aid

<https://lincolnlegal.org/>

Supervisor: Sally Kolb, J.D.
Senior Attorney and Family Law Task Force Coordinator
skolb@lincolnlegal.org (217) 356-1351

Mission: Land of Lincoln's mission is to provide eligible low-income and senior residents of central and southern Illinois with high quality civil legal services in order to obtain and maintain their basic human needs. Through advice, representation, advocacy, education, and collaboration, we seek to achieve justice for those whose voices might otherwise not be heard; to empower individuals to advocate for themselves; and to make positive changes in the communities we serve.

Our Eastern Regional Office is located in Champaign, and has a staff of 9 attorneys, 1 paralegal, 3 support staff, and 1 Americorps*VISTA. Our family law focus is on representation of domestic violence victims and their dependents. We handle orders of protection, sexual assault civil no contact orders, stalking no contact orders, divorces, and custody cases. We work with local domestic violence agencies to provide full service to our clients

Clientele: Infants Middle School Age Adults/Parents
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 Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Our interns work alongside our attorneys in representing our clients. Interns may sit in on client interviews, conduct follow up phone calls with clients, draft letters or court pleadings for clients, and provide information to clients at the attorney's direction. Interns will also learn what it means to work in a professional office setting, being part of the team and seeing how co-workers assist one another.

% Time Distribution: with Clientele Administrative Clerical

Hours: 10-15 hours per week. The office is open from 9 a.m. to 5 p.m., Monday through Friday. We are able to work with the student's class schedule to create an effective internship experience.

READY Program

<https://www.readyprogram.org/>

Supervisor: Greg Jahiel, LCSW
School Social Worker
gjahiel@readyprogram.org

(217) 239-0322

Mission: Cultivating Change, Transforming Lives. READY is a regional alternative school that serves students in grades 6-12 who have been expelled or are at risk of expulsion; have experienced multiple suspensions; are returning to the community following incarceration; are chronically truant; or are experiencing school failure for other reasons. At READY, students have much smaller class sizes, receive more intensive social work services, linkage to community-based programs, and school-based programming that includes life skills, social skills, child development, mindfulness, and culinary arts.

Clientele:

<input type="checkbox"/> Infants	<input checked="" type="checkbox"/> Middle School Age	<input type="checkbox"/> Adults/Parents
<input type="checkbox"/> Preschool Age	<input checked="" type="checkbox"/> HighSchool Age	<input type="checkbox"/> OlderAdults
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		<input type="checkbox"/> Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Interns will: (1) Work one-on-one with students inside and outside of the classroom, (2) Attend school-based meetings with family, students, and other school officials, (3) Participate in teaching lessons or facilitating workshops in the classroom, (4) Participate in home visits.

% Time Distribution: with Clientele Administrative Clerical

Hours: Monday through Friday: 8 am to 3 pm; Tuesday: Meeting from 2:30 pm to 3:30 pm; Wednesday: Meeting from 2:30 pm to 3:30 pm

Suggested Background:

Required Skills: 1. Communication skills 2. Flexibility/Adaptability 3. Organized 4. Team player 5. Prior knowledge working with students ages 11-19 years.

Real Life Families

<https://reallifefamilies.org/>

Pending

More info coming soon!

Larkin's Place with Stephens Family YMCA

<https://www.sf-ymca.net/about-larkins-place>

Supervisor: Alyssa Anderson, BA/ M.S Special Education, Severe and Multiple disability Learning Behavior Specialist
Larkin's Place Director
Alyssa.anderson@ccymca.net (217) 239-2849

Mission: The Stephens Family YMCA has created programming designed to support children at all developmental levels and their families.
All children have needs that can be met in a non-competitive recreational environment, developing skills, learning, and making friends along the way.
Larkin's Place is ingrained throughout the entire YMCA through accessible spaces, an attitude of acceptance, and programming that brings our community together; a ray of hope that inspires us all to be better.
Larkin's Place programming is for all who wish to achieve therapeutic goals, developmental goals, improve skills, and create social networks.
Larkin's Place programs seek to bring together typically developing children and those with disabilities to play and learn, create memories, skills, and bonds of friendship that will cross all barriers and last a lifetime.
Larkin's Place programs are for everyone and we encourage all to join in the fun as role models, peers, and friends.

Clientele: Infants Middle School Age Adults/Parents
 Preschool Age HighSchool Age OlderAdults
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 Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Designing and implementing programs for children or adults with disabilities
Adapting materials for recreation for children and adults with disabilities
Clerical duties
Assistance in the marketing of program

Primarily working with children and young adults with disabilities and their families. However, we provide programming and activities across the lifespan.

% Time Distribution: with Clientele Administrative Clerical

Hours: Flexible schedules worked out on an individual basis. MUST have availability to help out during the late afternoon and evenings for programming.

Suggested Background: Students interested in working with special populations, including those with developmental disabilities.
Those who are interested in Inclusive services, adapting and modifying recreational experiences.
Those who may be going into therapy in the future- OT/PT/DT who would like to see children in a natural environment

Required Skills: Flexible and responsive to change
Positive attitude
Knowledge of people with disabilities/ making adaptations or modifications (OR WILLING TO LEARN VIA RESEARCH AND TRAINING)

The Center for Youth and Family Solutions

<https://www.cyfsolutions.org/>

PENDING

Mission: The Center for Youth and Family Solutions is a comprehensive, not-for-profit social service agency. Our agency provides strength-based, family-centered, trauma-responsive services to youth and families in need throughout Central Illinois and Eastern Iowa.

We offer critical counseling, casework, and support services to help people struggling with trauma, grief, loss, abuse, neglect and other significant family life challenges. Our agency provides foster care services for abused and neglected children; adoption services; crisis response for runaways and their families; delinquency prevention services for at-risk youth; residential treatment for abused and neglected boys; professional counseling for children, individuals, couples, and families; in-home counseling for seniors; mental health crisis response for youth; and community advocacy programs. As a result, we serve over 20,000 people each year throughout 37 counties.

Foster Care

The Center for Youth and Family Solutions is the largest provider of Foster Care Services in Central Illinois, with offices in Bloomington, Champaign, Danville, Galesburg, Peoria, LaSalle, Lincoln, Springfield, and Rock Island. The overall goal of the CYFS child welfare program is to keep kids safe and support families to resolve challenges so they can be healthy, stable, and safe. CYFS provides collaborative, strength-based, client-focused, clinical and casework services.

Youth, Family, and Community Outreach Services

The major focus of the Youth, Family, and Community Outreach Services is to offer prevention, diversion and intervention services targeting youth to stabilize families in crisis, prevent juvenile delinquency and divert youth at risk of involvement in the child welfare or juvenile justice systems.

Clientele:

<input type="checkbox"/> Infants	<input type="checkbox"/> Middle School Age	<input type="checkbox"/> Adults/Parents
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		<input type="checkbox"/> Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: This will depend on the specific program you work with. We will talk about potential duties during the interview process.

% Time Distribution: with Clientele Administrative Clerical

Hours: Almost all of the hours will be between 9 am and 5 pm (weekdays).

University of Illinois Women's Resource Center

<https://wrc.illinois.edu/>

Mission: The mission of the Women's Resources Center is to improve the campus climate for womxn students, which we do by developing and implementing programs that address social issues through an intersectional lens. We work collaboratively with individuals and groups to identify personal, social, economic and political issues that adversely affect womxn, and offers support through advocacy, education, financial awards, and social action. The Center also serves as the designated provider of Confidential Advising services, offering advocacy and support services to students, faculty, and staff who have experienced sexual misconduct (sexual assault, sexual harassment, sexual exploitation, stalking, and/or dating/domestic violence).

Clientele:

<input type="checkbox"/> Infants	<input type="checkbox"/> Middle School Age	<input checked="" type="checkbox"/> Adults/Parents
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		<input checked="" type="checkbox"/> Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Program planning, marketing and communications, outreach

% Time Distribution: with Clientele Administrative Clerical

Hours: 10 hours per week

Suggested Background: Marketing & Communications
Programming
Graphic Design
Gender and Women's Studies
Psychology
Social Work
Sociology
Community and Public Health
Social justice work and activism

Required Skills: strong communication and organization skills, invested in social justice, strong collaborative attitude.