**[ENTER YEAR] Student Affairs Department-Wide
Student Learning Outcomes Assessment Plan Template**University of Illinois at Urbana-Champaign

|  |  |
| --- | --- |
| **Student Affairs Department** |  |
| **Unit (if needed)** |  |
| **Contact Name:** |  |
| **Contact Email:** |  |
| **Date Completed:** |  |

**Step 1. Target Student Audience – This Assessment Plan is for: *(Select One)***

🞏 Students who use programs, services, or other experiences offered by the Student Affairs Department/Unit
🞏 Student Employees of the Student Affairs Department/Unit

**Step 2. Student Learning Outcomes for [Enter Student Affairs Department/Unit Name]**

List all department or unit-wide student learning outcomes for your target student audience. Additional rows may be added as necessary.

1.
2.
3.
4.
5.

**Step 3. Acknowledge Connections**

Using the table below, link the Student Learning Outcomes for your Student Affairs Department/Unit to:

* The Student Affairs Strategic Plan
* The Campus-Wide Student Learning Outcomes
* Metrics that your Student Affairs Department/Unit tracks in the Strategic Profile Metrics hosted by DMI
* Other relevant documents and resources that are meaningful to your office

Additional rows may be added as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SA Dept/Unit SLO** | **SA Strategic Plan Initiatives** | **Campus-Wide SLO** | **Strategic Profile Metrics** | **Other (please specify:)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Step 4. Reflect on Past Student Learning Outcomes Assessments**

List the student learning outcomes assessment projects that your Student Affairs Department/Unit has carried out (formally or informally) in the past 2 years, including the: (a) program, service or experience explored, (b) the question or program learning outcome assessed, (c) the related department/unit-level learning outcome, and (d) the approximate dates the project was carried out. The box marked “Other” is optional and can include information such as participants, methods, results, briefly reflections on use or impact, etc. You may add rows as necessary.

|  |  |
| --- | --- |
| **Program, Service, or Experience** |  |
|  | Question(s) |  |
|  | Dept/Unit-Level Learning Outcome(s) |  |
|  | Project Dates |  |
|  | Other |  |
| **Program, Service, or Experience** |  |
|  | Question(s) |  |
|  | Dept/Unit-Level Learning Outcome(s) |  |
|  | Project Dates |  |
|  | Other  |  |
| **Program, Service, or Experience** |  |
|  | Question(s) |  |
|  | Dept/Unit-Level Learning Outcome(s) |  |
|  | Project Dates |  |
|  | Other |  |

Briefly reflect (1) on individual assessment projects OR (2) across projects: How has assessing student learning outcomes impacted your practice, if at all? (Reflections may be brief, e.g., 1-2 paragraphs.)

|  |
| --- |
|  |

**Step 5. Assessment Planning**

**What do you want to know about student learning in the programs, services, and experiences offered by your student affairs department/unit?** Looking at your department/unit-level student learning outcomes, write at ***least three questions*** you would like to pursue to learn more about student learning at the department/unit-level. Describe what information you need to answer the questions and the timeline it would take you to answer the question. While not every learning outcome needs to be assessed every year, the aim should be to assess them over a **3-5 year period**. The expectation is for some assessment work to take place every year, such as collecting evidence, interpreting evidence, or implementing changes. Add more rows if needed.

|  |  |
| --- | --- |
| **Program, Service, or Experience** |  |
|  | Question(s) |  |
|  | Dept/Unit-Level Learning Outcome(s) |  |
|  | Sources/Methods for acquiring evidence |  |
|  | Timeline |  |
|  | Additional Information |  |
| **Program, Service, or Experience** |  |
|  | Question(s) |  |
|  | Dept/Unit-Level Learning Outcome(s) |  |
|  | Sources/Methods for acquiring evidence |  |
|  | Timeline |  |
|  | Additional Information |  |
| **Program, Service, or Experience** |  |
|  | Question(s) |  |
|  | Dept/Unit-Level Learning Outcome(s) |  |
|  | Sources/Methods for acquiring evidence |  |
|  | Timeline |  |
|  | Additional Information |  |

 **Note:**
Please see the accompanying **Student Affairs Department-Wide Student Learning Outcomes Assessment Plan Template “Resource Packet”.** That document provides several resources and references that are helpful in completing an assessment plan.