University of Illinois Urbana-Champaign Program Approval Process

U Program Review
The Offices of the Registrar and Provost review all proposals to ensure complete information is entered into the form.

Department & College or School
Department and College or School review all proposals.

Graduate College
If proposal is Graduate level, Graduate College Executive Committee reviews; otherwise, Graduate College review is not needed.

Council on Teacher Education (COTE)
If proposal involves P-12 certification, will be reviewed by the Council on Teacher Education; otherwise, COTE review not needed.

Provost
Provost Office reviews all proposals to ensure complete information is entered in the form for Senate Educational Policy Committee Review. *Proposals requesting unique tuition rates are reviewed by the Provost Budget & Resource Planning Office.

Senate Educational Policy Committee (EPC)
EPC reviews all proposals. Only new programs, major changes or program eliminations are assigned to subcommittee for review. Otherwise, proposal is on the Admin Approval Report (minor changes).

Senate
All proposals go to Senate. The EPC Admin approval report is reported to Senate, while the non-Admin Approval proposals are typically on the Senate Consent agenda. The proposals on EPC Admin Approval are then moved to the final steps of governance for approval.

Higher Learning Commission (HLC)
For new or revised proposals that result in greater than 25% change in requirements, change in learning outcomes or changes to delivery mode, Provost's Office submits appropriate information on behalf of the sponsor and University.

University Senates Conference (USC)
Proposals that need USC review, which is a review from all three UI System campuses, are classified into two types. Type I can immediately move to the next step of governance, while Type II requires a wait for notification that other Senates have approved before moving to next step of governance.

Board of Trustees
Proposals reviewed at BOT are forwarded from Provost's Office to Chancellor's and President's Office.

Illinois Board of Higher Education (IBHE)
Proposals reviewed at IBHE are one of three types: Annual Listing (reported to IBHE); Reasonable and Moderate Extension (RME) submitted by Provost's Office to AVPAA's Office; or Action Items (typically new major proposals).

Department of Education (DOE)
For new Graduate Certificates only, due to financial aid aspect.

Division of Management Information (DMI)
Final step in workflow for all proposals before final approval received.