UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

2016-2017

HANDBOOK
FOR
UNDERGRADUATE MUSIC STUDENTS

The School of Music at the University of Illinois at Urbana-Champaign has been an accredited member of the National Association of Schools of Music since 1933.

Dear Undergraduate Music Student:

The information contained in the *Undergraduate Handbook* is for general guidance on matters of interest to faculty, staff, and undergraduate students in the School of Music at the University of Illinois at Urbana-Champaign. This *Handbook* summarizes campus/university policies as a convenient reference tool. Please note, students pursuing the Bachelor of Music Education should refer to the Music Education Academic Catalog, http://catalog.illinois.edu/undergraduate/faa/academic-units/music/music-ed/, for degree requirements. For K-12 certification matters, contact Rebecca Spennetta, Undergraduate Advisor.

However, information on campus and university policies contained herein is subject to change without notice. For the most current procedures, please see the official campus/university versions of these policies as posted on official web sites. These can be accessed through the campus policies and procedures home page at: http://www.cam.illinois.edu/addrefs.htm

As well, requirements may apply differently to students depending upon when they entered school; this is especially true with regard to General Education requirements. For these and other reasons, you are strongly encouraged to do three things in addition to reading this *Handbook*.

1. Meet with your academic advisor frequently throughout your time at Illinois. Your academic advisor should know the answers to most, if not all, of your questions. In the few instances when your academic advisor does not have the answers, s/he will likely suggest that you consult the School's Academic Affairs Office, including the Associate Director for Undergraduate Affairs, the Associate Dean of the College of Fine and Applied Arts, or perhaps another person in the University who has more training in the specific area in which you have a problem.

2. Read and respond to e-mail messages (the official means of corresponding at the University) concerning advising.

3. Refer to the *Undergraduate Handbook* often. An electronic copy of this handbook is online at http://publish.illinois.edu/musicresources/undergraduates/

Please be advised that ultimately it is your responsibility to know the rules and regulations concerning your curriculum. If you have questions about curricular and academic matters, ask your advisor or the administrative officers mentioned above. The information contained in this *Handbook* is for general guidance on matters of interest to faculty, staff, and students in the School of Music at the University of Illinois at Urbana-Champaign. This *Handbook* summarizes campus/university policies as a convenient

Important!
If you matriculated to the School of Music prior to the Fall 2016, please consult the handbook used at the time of your entry.

Thank you,

Dr. Linda R. Moorhouse
Associate Director for Undergraduate Affairs
University of Illinois
School of Music
Phone: 217.244.4180
Email: moorhouz@illinois.edu

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University of Illinois School of Music
Academic Affairs Team

Dr. Linda R. Moorhouse – Associate Director for Undergraduate Affairs
Dr. Christina Bashford – Associate Director for Graduate Studies
Ms. Rebecca Spennetta – Undergraduate Advisor
Ms. Jenny Phillips – Academic Affairs Office Administrator
Ms. Sandy Horn – Academic Affairs Support Specialist

I. WELCOME AND GENERAL INFORMATION

A. WELCOME

Welcome to the School of Music at the University of Illinois. Our faculty and staff hope that your experience will be musically and professionally rewarding. The series of policy statements contained in this Handbook is intended to provide students with the information necessary to make appropriate decisions in completing their undergraduate study in the School of Music.

Specific questions regarding the undergraduate music program can be answered by your assigned academic advisor or the Academic Affairs Office, Rooms 2048 Music Building (MB), telephone: 217.244.2670.

B. STUDENT CODE AND ACADEMIC INTEGRITY

It is the student's responsibility to be informed of all policies and regulations pertaining to his or her enrollment. This includes the Students Rights and Responsibilities, General Policies and Regulations, and Academic Policies and Regulations. The Student Code is available online at: http://studentcode.illinois.edu.

C. RESOURCES FOR ADDITIONAL INFORMATION

The University of Illinois and the College of Fine and Applied Arts maintain numerous websites that are updated periodically and provide many additional sources of information. These include:

My.Illinois (http://my.illinois.edu)
—a customizable, central location for many University applications and web page links. Some content is set up for you; you choose the rest. Resources include:

- Registration and records access, course information, and class schedules
- News, events, feeds, information, links and resources from across campus
- Customizable tools like My Courses, My Bookmarks, My Calendar, My Weather, My Feeds
- Student Account Balance updates and payment access
- Add your own pages; customize your content; select layouts.

The *FAA Student Handbook* provides a quick and easy reference to academic policies and procedures as well as other matters of interest to students and faculty in the College of Fine and Applied Arts. Suggestions are given throughout the text regarding where to go and/or whom to see for further information. The general website for the College of Fine and Applied Arts may be found at http://www.faa.illinois.edu/. The *FAA Student Handbook* is accessible online at: https://faa.illinois.edu/current-students.

D. COMMUNICATIONS

The official means of communication with students at the University of Illinois is E-mail. At times, traditional letter ("snail") mail, memoranda, and posters are also used. Students are encouraged to read all e-mail messages from the University, especially from the School of Music, as soon as possible to keep current concerning events, requirements, and important notices.

II. ACADEMIC MATTERS

A. ADVISING

The School of Music faculty members serve as academic advisors. Students pursuing performance majors are typically advised by their applied instructor; Composition, Theory, and Musicology majors within the Bachelor of Music are advised by a designated faculty member within the respective Division; Open Studies Majors should consult the Academic Affairs Coordinator of the School of Music. Students pursuing the Bachelor of Arts (BA) are advised by the designated BA academic advisor. As a supplement to meeting with your academic advisor, the Academic Affairs staff will assist you as much as possible in your degree program, although students are ultimately responsible for their progress toward the degree. Students should review their Degree Audit Report (DARs) with their academic advisor prior to early registration.

Undergraduate Advisors

Overall Advisor for all Undergraduates: Rebecca Spennetta (rspen@illinois.edu)

- Bachelor of Music Education: Rebecca Spennetta (rspen@illinois.edu)
- Bachelor of Music in Instrumental Performance: Applied Faculty (your lesson teacher)
- Bachelor of Music in Vocal Performance: Prof. Sylvia Stone (sstone1@illinois.edu)
- Bachelor of Music in Jazz Performance: Prof. Chip McNeil (chipmc@illinois.edu)
- Bachelor of Music in Musicology: Dr. Christopher Macklin (cmacklin@illinois.edu)
- Bachelor of Music in Composition/Theory: Prof. Carlos Carrillo (carcarri@illinois.edu)
- Bachelor of Music in Open Studies: Dr. Linda Moorhouse (moorhouz@illinois.edu)
- Bachelor of Arts in Musicology: Dr. Christopher Macklin (cmacklin@illinois.edu)
- Bachelor of Arts in Composition/Theory: Prof. Carlos Carrillo (carcarri@illinois.edu)
- Bachelor of Arts in Music Technology: Dr. Sever Tipei (s-tipei@illinois.edu)

During summer orientation, new students meet with the Academic Affairs Office to complete their class schedule for the first semester of study. At the beginning of your first semester, you will be assigned to an academic advisor. You should seek the counsel of your faculty advisor from this point forward. All faculty are required to post and maintain office hours for student consultation each week; advisors are required to provide additional time for advising during the week prior to and the three weeks during registration each semester. Registration for the upcoming term usually occurs during the first three weeks of November and the first three weeks of April each year. Specific registration times and detailed instructions of the registration process may be found online at http://registrar.illinois.edu/registration.

It is your responsibility to meet with your advisor each semester. Often, such a meeting will be brief and a sort of "quick check" on the courses you intend to take in the ensuing semester. At times, you may have extensive questions or need additional academic/musical advice that will require a longer advising session. In such instances, it is strongly recommended that you contact your advisor well in advance to make an appointment for a specific time convenient for both of you. Be on time and be prepared for your appointment. It will be helpful to both you and your advisor if you bring your a preliminary written schedule to the meeting so that you both can see possible problems or conflicts in your proposed choice of courses.

If your advisor is not available and you have some difficulty that needs immediate attention, or in the event that you have problems making an appointment with your advisor, you should e-mail the Associate Director for Undergraduate Affairs for the School of Music, Dr. Linda Moorhouse, at moorhouz@illinois.edu for assistance. You may find that e-mail can be a great time-saver for quick questions and answers, but it does not take the place of the once-per-semester, face-to-face meeting with your advisor!

B. Graduation Checklist

The University of Illinois maintains a Degree Audit Report system (DARs). You may access your DARS report on line at http://registrar.illinois.edu/dars-audit. Each semester, you should generate a DARS report in order to monitor your progress toward your degree. It will be especially helpful for you to bring a DARS report to meetings with your academic advisor; this is particularly true when you are discussing course selections for subsequent semesters. The College of Fine and Applied Arts Admissions and Records Specialist maintains the coding of DARS. DARS reports are based on the student's declared major and term of entry.

C. Registration Encumbrances and Advising Holds

Students may have a hold placed on their account for a variety of reasons (i.e., account balance, academic probation, etc.). To view holds, login into UI-Self Service (https://apps.uillinois.edu/StudentFacSelfService.html) and select "Registration and Records" and "View Holds." If students are uncertain what steps should be taken to clear a hold, please contact the School's Academic Affairs Office, located on the third floor of the Music Building, Rooms 2048.

D. Advanced Placement (AP), Proficiency, ACT, and Transfer Credit

You may receive academic credit at the University of Illinois for prior study by examination or by evaluation of transfer credit from another college or university. There are generally four ways by which this is accomplished.

1. *Advanced Placement (AP) exams* with a high enough score may provide students with proficiency credit and/or placement into a specific course(s) at Illinois. The list of AP scores necessary for such credit in various campus subjects may be found at http://admissions.illinois.edu/Apply/Freshman/college-credit-AP. Students who receive an AP Music Theory score of 5 receive credit for Music 101 (Music Theory I); it is not possible to substitute AP credit for any other music course at Illinois.

2. *Proficiency credit* for a specific course is obtained by completing a proficiency examination administered by the appropriate university academic unit or a division of the School of Music. Proficiency credit normally counts toward an Illinois music degree and may fulfill music core or general education requirements. Typically, proficiency exams in Music Theory and Aural Skills are offered during the first week of each academic term (fall/spring). You should contact the academic unit under whose purview a course is offered to make arrangements for proficiency exams.

3. *ACT credit* occurs when a student has scored sufficiently high enough on the ACT examination to allow for credit in selected non-music courses, for example RHET 105.

4. *Transfer credit* is granted when you complete a course at another college and then transfer the course to Illinois. If you are an Illinois student and take a course elsewhere during the summer session, for example, you should ascertain in advance whether or not credit for a particular class will, in fact, transfer and count toward a Illinois music degree. Generally, music students find taking courses elsewhere and obtaining transfer credit to be helpful in completing General Education requirements. Particular care, however, should be taken with regard to the transferability of music courses, especially those at an advanced level or in a specialized area. In every case, it is always best to discuss transferability options with your advisor and the chair of the appropriate School of Music division well in advance of enrolling in an off-campus class. Students wishing to complete transfer work elsewhere should seek advanced approval from the College of Fine and Applied Arts Undergraduate Academic Affairs Office prior to enrolling in a course at another institution.

If you are currently a student at another institution and intend to transfer to the University of Illinois School of Music, the official evaluation of a transcript containing general education and lower level music

courses from another university is made by the Office of Undergraduate Academic Affairs in the College of Fine and Applied Arts (FAA), working in conjunction with the Undergraduate Admissions Office and the School of Music. An Associate or Assistant Dean in FAA can approve credit to be applied toward an Illinois degree. Such action is the result of admissions decisions and usually takes place after acceptance by and matriculation into the School of Music. It is advisable to check with the College's Undergraduate Academic Affairs Office early in the transfer process to be sure that you are following the right procedures from the College's point of view. If you are interested in transferring to Illinois, please, visit the http://admissions.illinois.edu/apply/transfer.

SPECIAL NOTE: The School of Music administers placement tests or examinations in music theory, aural skills, applied music, secondary piano, diction for singers, and other courses that will determine at what level your proficiency is in a particular area. You may have successfully passed a skills-based course elsewhere that has a title or course description similar to one at Illinois, but that does not guarantee that you have satisfied the skills level expected of a University of Illinois music major. Each transfer student's case is handled individually, and the Academic Affairs Office in Music will counsel each student as to his or her placement in skills-based courses. In the case of basic music literature or history taken elsewhere, if the course taken elsewhere does not include a healthy component of world music, the student may be required to take Illinois MUS 133–Introduction to World Music in order to remedy this deficiency.

E. Course Numbering and Credit

000-level courses are non-credit courses; 100- and 200-level courses are introductory or lower-level courses designed for 1st and 2nd year students; 300-level courses vary, as some are lower-level courses, and some are upper-level courses; 400-level courses are offered for graduate and advanced undergraduate students; 500-level courses are available only for graduate students except by special permission. Credit for courses at all levels is offered in semester hours.

Undergraduate students may take a 500-level music course if they are in good academic standing and within seven hours of completing the undergraduate music degree. In such situations, permission to enroll in graduate classes must be granted by the instructor of the course. Information concerning this matter may be obtained from the Academic Affairs Office, Room 2048 MB.

F. Course Syllabi

Creation of syllabi for all courses is strongly encouraged, but is not required by the University unless an academic unit is proposing a new or revised course for consideration. If a syllabus for a course exists, you should receive one from the instructor or teaching assistant (TA) during the first week of classes. If you do not receive one, please speak with the instructor or the TA for the class and ask for one. If one is not available, please notify the Academic Affairs Office.

Course syllabi outline what is expected of the student and how grading for the course is determined; specific requirements and assignments are often a part of a syllabus. Formats, style, and extent of syllabi will vary greatly from instructor to instructor. If you have a question about a policy, assignment, or another facet of a course in which you are enrolled, make an appointment to speak with the instructor or the TA for the course to ask your question.

G. Private Lessons – Teacher Assignment and Lesson Arrangements

Students majoring in the Bachelor of Music and Bachelor of Music Education have the option of requesting a particular studio teacher for major instrument, voice, or composition instruction where more than one faculty teaches in that area. This is especially pertinent if you and a teacher have previously worked together in another venue such as a summer music camp or in a master class. It is best to contact an instructor prior to requesting a place in that particular studio. If the request is honored, the

instructor will notify the Division Chair so that lesson assignments can proceed. If you do not have a teacher preference, faculty in the appropriate division determines with whom students study. Students most often know with whom they will study as a result of preliminary conversations and correspondence. If in doubt as to your applied instructor assignment, please consult with the appropriate Division Chair. In any case, it is **your** responsibility to contact the studio teacher to arrange for a mutually agreeable time for lessons in any given semester. Failure to do so may result in your being dropped from the teacher's studio, and this, in turn, may impinge upon your making progress toward your degree.

Attendance at lessons is mandatory, as is attendance at master classes, studio classes, or recitals announced by the instructor. You should arrive at your lesson on time, warmed up and prepared to begin playing or singing immediately, and be prepared as well as possible for performance andinstruction for the full duration of your lesson. It is in your best interest to make a separate appointment to discuss matters other than your lesson material with your instructor, such as academic advising issues, to avoid losing valuable instructional time.

In divisions where there is more than one teacher in an applied area, please speak with the division chair about that division's policies concerning changing studio teachers.

It is expected that instruction in the major applied area or concentration will take place each semester in residence at least through the sixth semester for music education majors, and through the eighth semester for all Bachelor of Music students. Further, it is expected that the same instrument (or voice) will be studied as the primary instrument or concentration throughout the curriculum.

III. DEGREES AND CURRICULA

The School of Music offers two professional undergraduate degrees and one liberal arts degree. The two professional degrees are the Bachelor of Music and Bachelor of Music Education. Both degrees require a minimum of 130 semester hours of credit. Within these degrees are various majors or specializations (see Section III and IV of this Handbook for more details). Students pursuing the Bachelor of Music Education (BME) degree will want to refer to the Music Education Academic Catalog (http://catalog.illinois.edu/undergraduate/faa/academic-units/music/music-ed/).

The Bachelor of Arts in Music allows a student whose interests are broader than can be accommodated within the Bachelor of Music or the Bachelor of Music Education. The BA in music, which incorporates a high degree of flexibility beyond the core of required courses, can prepare the way for graduate study in music theory, composition, or the various branches of musicology. Students must select an option with the assistance of an advisor and submit a major plan of study form. Please refer to the section on the BA degree in Music (Section VI).

The University, for the most part, allows its students to enroll in only one-degree program at any given time, and each program has its own curriculum number. In the case of double majors, double degree programs, and similar hybrid curricula, the School works in consultation with other campus units to determine curriculum numbering and the procedures for attaining more than one major or degree. For further information, please see a staff member in the Academic Affairs Office of the School of Music in Room 2048, or the Assistant Dean, Zelda Gardner, FAA, in Room 110 of the Architecture Building.

A. GENERAL EDUCATION AND FOREIGN LANGUAGE REQUIREMENTS

The General Education (General Education) requirements describe the core courses all students must take in order to graduate. They are an important component of students' education at the University of

Illinois. Besides specializing in a major and training for a career, students should become familiar with some of the many rapidly changing disciplines. Through these requirements, Illinois undergraduates:

- Expand their historical, aesthetic, cultural, literary, scientific, and philosophical perspectives
- Improve critical and analytical thinking; and
- Learn skills in finding, managing, and communicating knowledge.

The General Education categories are as follows:

Composition I (one course)
Advanced Composition (one course)
Social and Behavioral Sciences (6 hours)
Western Cultures (3 hours)
Humanities and the Arts (6 hours)
Natural Sciences and Technology (6 hours)
Quantitative Reasoning (QR) (two courses)
Non-western Cultures (3 hours)

Only specific courses satisfy these requirements, and the most current listing of such courses is available online at https://courses.illinois.edu/. The General Education course list undergoes frequent revisions—classes are added and deleted. Be certain to check a course's General Education attribute(s) at the time of early registration. In addition, some courses may satisfy more than one General Education category—sometimes a course will even fulfill three categories! When such a course is taken, students receive only the number of credit hours allocated to the class, regardless of how many requirements are fulfilled by completing that single class.

Some courses count for more than one requirement or satisfy general education and music core requirements. Satisfying two or more requirements with a single course, however, does NOT mean that additional academic credit is earned. For example, MUS 313 and 314 each carry 3 semester hours of credit. When you complete them successfully, you earn 6 semester hours of credit, but you will have satisfied both the Humanities and the Arts general education requirement, as well as a portion of the music history component of the music core.

Music Courses that satisfy General Education categories

MUS 133	Introduction to World Music; satisfies Non-western Cultures
MUS 313/314	History of Music I and II; satisfy Humanities and the Arts
MUS 244	Teaching of Instrumental Music; satisfies Advanced Composition

Foreign Language— this requirement may be satisfied in one of the following ways:

- Successfully completing a third-semester college-level course in a language other than English;
- Successful completion, in high school, of the third year of a language other than English; or
- Demonstrating proficiency at the third semester level in a language proficiency examination approved by the College of Liberal Arts and Sciences and the appropriate department.

Please note, Vocal Performance majors must still meet the foreign language requirement mandated by campus and described above. In addition and as a degree requirement, vocal performance majors are required to complete two semesters or its equivalent in each of the following languages: German, French, and Italian; see the discussion of language study in the section below, "Vocal Performance."

Be careful when planning your graduation. BM and BME degrees require a minimum of 130 semester hours, and the BA in Music degree requires a minimum of 120 semester hours. If you "double up" or "triple up" in taking a single course that fulfills more than one requirement, you may end up with fewer hours than you expect—and that may delay your graduation. The number of hours required for a degree cannot be changed by anyone without permission of the Board of Trustees. Be sure to check on the number of hours earned as of your penultimate semester so that you can plan accordingly to graduate in the semester in which you have planned.

B. Music Core / Common Requirements

All music majors complete a set of core music courses based on their designated degree. All music majors, regardless of their degree, must complete core courses in Music Theory, Aural Skills, Music History, and Keyboard. Most core courses in music theory, aural skills, and history are sequential, and a student must successfully complete a particular course (called a prerequisite) before s/he may enroll in the successor course (*i.e.*, MUS 101 is a prerequisite for MUS 102; MUS 110 is a prerequisite for MUS 313, etc.). If a student fails a course that is a prerequisite for another course, s/he will not be permitted to register in the successor course; if a co-requisite course is failed, then a student must ordinarily wait to enroll in the successor courses until the failed course is retaken and passed. Exceptions to these guidelines may be made by special permission of the appropriate division.

All students pursuing this degree are required to successfully complete at least one course in conducting (normally MUS 242) and must demonstrate keyboard competency by examination at the outset of their matriculation, or by enrolling in MUS 172 and/or MUS 173; keyboard performance majors must demonstrate competency by successfully completing MUS 454.

Public performance is an integral part of the training in applied music, and all students, when sufficiently prepared, are required to participate in student recitals.

1. Music Core for the Bachelor of Music

The music core for Bachelor of Music (BM) students includes courses in music theory, aural skills, music history, keyboard, conducting, and ensemble. Most often, BM students complete the core within the first two years of study.

Hours	Music Theory Core
8	MUS 101, 102, 201 and 202 – Music Theory and Practice I, II, III and IV
7	MUS 107, 108, 207 and 208 – Aural Skills I, II, III and IV
6	Advanced music theory (400-level course chosen in consultation with an advisor)
21	Total

Hours	Music History and Literature Core
2	MUS 110 – Introduction to Art Music: International Perspective
6	MUS 313 and 314 – The History of Music I and II (completion of both MUS 313 and 314 meets the general education Humanities and the Arts requirement)
6	Advanced music history (400-level course chosen in consultation with an advisor)
14	Total

Hours	Required Performance Studies Courses
8	Ensembles[1]
2	MUS 242 – Elements of Conducting
24-32	Major applied subject area[2]
8	Minor applied subject area[3]
42-50	Total

Hours	Required Piano Courses [4]
4	MUS 172 and 173 – Group Instruction in Piano for Music Majors I and II
2	MUS 454 – Advanced Keyboard Skills I (keyboard performance majors only)
2-4	Total

Hours	FAA Orientation
1	FAA 101 – FAA Orientation for first-semester freshmen (required)
1	Total

[1] All students are required to enroll in at least one approved performance ensemble each semester in residence, with a maximum of 16 semester hours of such ensemble applicable to the Bachelor of Music degree. Jazz Performance majors must enroll in MUS 266. Concurrent registration in MUS 250 is required for all students who register for any of MUS 183-MUS 186 and MUS 483-MUS 486.

[2] Piano majors are required to complete only six hours of minor applied music.

[3] String majors register for four semester hours of applied music in the first year; thereafter, string majors will register for three semester hours of applied music and one semester hour of MUS 267 in the second, third, and fourth years. Brass majors will register for three semester hours of applied music and one semester hour of MUS 267 each semester for all four years. Vocal majors register for three semester hours of applied music all four years.

[4] Students have the option of successfully passing a proficiency exam instead of taking these courses.

2. Music Core / Common Requirements for the Bachelor of Arts

The music core for Bachelor of Arts (BA) students includes courses in music theory, aural skills, music history, and keyboard. Most often, BA students complete the core within the first two years of study.

Hours	Music Theory Core
8	MUS 101, 102, 201, and 202 - Music Theory and Practice I, II, III and IV
7	MUS 107, 108, 207, 208 - Aural Skills I, II, III and IV
3	Advanced music theory (400-level course chosen in consultation with an advisor)
18	Total

Hours	Music History and Literature Core
2	MUS 110 – Introduction to Art Music: International Perspective
6	MUS 313 and 314 – The History of Music I and II
3	Advanced music history (400-level course chosen in consultation with an advisor)
11	Total

Hours	Required Piano Courses [1]
4	MUS 172 and 173 – Group Instruction in Piano for Music Majors I and II
2	MUS 454 – Advanced Keyboard Skills I (keyboard performance majors only)
2-4	Total

Hours	FAA Orientation
1	FAA 101 – FAA Orientation for first-semester freshmen (required)
1	Total

[1] Students have the option of passing a proficiency exam instead of taking these courses.

3. Music Core / Common Requirements for the Bachelor of Music Education

Please review the Music Education Academic Catalog: (http://catalog.illinois.edu/undergraduate/ faa/academic-units/music/music-ed/).

C. Bachelor of Music - Performance Majors

The Bachelor of Music offers three performance majors: vocal music, instrumental music, and jazz. Normally students will choose one of these curricula based on an entrance audition for the School. Occasionally, a student will have substantial talent in both instrumental and vocal performance, or in two or more instrumental areas, and want to take private lessons (applied study) in more than one area. The particularly gifted student may work toward earning two performance degrees. Applied study in excess of that required in the degree may be attained if space is available in the applied faculty member's teaching load.

1. Minor Applied Study

Students majoring in instrumental or vocal performance are required to study a minor instrument or voice for a minimum of eight semester hours. It is expected that this study will take place over a period of four consecutive semesters. The intent of this requirement is to give you the best background possible in preparing to play or sing in a secondary performance venue. For that reason, minor applied study is to be taken in a single applied area. You may, of course, elect to study in additional applied areas, with permission of the appropriate division chair.

IMPORTANT POLICY CHANGE WITH REGARD TO MINOR APPLIED STUDY!!!

Effective Fall 2010, fulfilling the minor applied study requirement may require flexibility in course selection. In those cases where applied instruction is not available beyond MUS 172/173, in which courses enrollment or proficiency credit is required (for keyboard majors the requirement is MUS 454), or other areas of applied study are not available, the following policy pertains (as passed by the faculty on May 3, 2010):

a. Vocal Performance majors and Music Education majors in the general and choral specializations whose major performance area is voice will have first priority for registering in MUS 174 and MUS 175 in the fall and spring semesters, respectively.

   If either MUS 174 and MUS 175 is not offered in a given semester, or if there is insufficient space in all sections of those classes, and, if and only if, this condition will require an extension of time to degree beyond that currently anticipated, then vocal performance majors may substitute one semester of any foreign language to fulfill the minor applied study requirement, and music education general/choral specialists may substitute two to four hours of any music course, including ensemble, to fulfill the minor applied study requirement.

b. Instrumental Performance majors may substitute two to four hours of another instrument or of any other music course, including ensemble, in place of MUS 174 and/or 175, or other applied music studies if such courses are not offered, or if there is insufficient space in all sections of those classes. Such substitution will be permitted if, and only if, this condition will require an extension of time to degree beyond that currently anticipated.

Such substitutions must be approved by the Office of Academic Affairs on a case-by-case basis and effected through a petition to the College of Fine and Applied Arts as a course substitution, not as a waiver of a curricular requirement.

This policy will be reviewed each spring to determine implementation for the following academic year. The policy is applicable to any student enrolled as an undergraduate music major, new or continuing, in fall 2011 and thereafter until further notice.

IV. EIGHT-SEMESTER DEGREE SAMPLES FOR THE BACHELOR OF MUSIC

The following eight-semester grids are samples for constructing five of the majors within the Bachelor Music, excluding Open Studies. In some instances, the sequencing of courses or levels of study are very specific; this is especially true in applied music (private studio lessons and group piano), diction, and the music core courses in theory and history. In other areas, there is some flexibility as to when a course may be taken (for example, MUS 242-Elements of Conducting); in still other instances, there is a type of uniformity throughout the curricula that provides for choices within the regulations (such as ensemble participation). Credit from AP exams, proficiency exams, and/or transfer credit may require adjustments to these outlines.

A. VOCAL PERFORMANCE MAJOR

The primary applied are in this major includes both private lessons in voice (24 semester hours) and classes in vocal diction (4 semester hours). At least eight semester hours each in the Italian, French, and German languages are required for the voice major. A student who has not completed at least two years of one of these languages in high school should begin study of languages during the first year and may be required to take a third semester of a foreign language. Third- and fourth-year vocal performance majors must present satisfactory public junior and senior recitals as part of the requirements for the Bachelor of Music degree.

Please note: this sample curriculum plan makes the following assumptions: one year of each foreign language: Italian, French, and German; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF MUSIC - VOCAL PERFORMANCE

	Year 1	hrs	Year 2	hrs	Year 3	hrs	Year 4	hrs
FALL	MUS 101–Music Theory & Practice I	2	MUS 201–Music Theory & Practice III	2	MUS 4xx–Advanced Music Theory[2]	3	MUS 481–Applied Voice	3
	MUS 107–Aural Skills I	2	MUS 207–Aural Skills III	2	MUS 4xx–Advanced Music History[3]	3	MUS 2xx–Choral Ensemble	1
	MUS 110–Introd Art Mus: Intl Perspect	2	MUS 313–The History of Music I	3	MUS 481–Applied Voice	3	MUS 430–Applied Music Pedagogy	2
	MUS 181–Applied Voice	3	MUS 181–Applied Voice	3	MUS 2xx– Choral Ensemble	1	General Education Courses or Electives	12
	MUS 2xx– Choral Ensemble	1	MUS 2xx– Choral Ensemble	1	MUS 474–Vocal Repertoire I	1		
	MUS 121–Italian Diction	1	MUS 122–German Diction	1	MUS 174[1]–Group Piano III	2		
	ITAL 101–Elementary Italian I	4	MUS 172[1]–Group Piano I	2	MUS 242–Elements of Conducting	2		
	FAA 101–Arts at Illinois	1	Foreign Language	4	Foreign Language	4		
	Total	16	Total	18	Total	19	Total	18
SPRING	MUS 102–Music Theory and Practice II	2	MUS 202–Music Theory & Practice IV	2	MUS 4xx–Advanced Music Theory[2]	3	MUS 481–Applied Voice	3
	MUS 108–Aural Skills II	2	MUS 208–Aural Skills IV	1	MUS 4xx–Advanced Music History[3]	3	MUS 2xx–Music Ensemble	1
	MUS 181–Applied Voice	3	MUS 314–The History of Music II	3	MUS 481–Applied Voice	3	MUS 430–Applied Music Pedagogy	2
	MUS 2xx– Choral Ensemble	1	MUS 181–Applied Voice	3	MUS 2xx– Choral Ensemble	1	General Education Courses or Electives	12
	MUS 120–English Diction	2	MUS 2xx– Choral Ensemble	1	MUS 475–Vocal Repertoire II	1		
	ITAL 102–Elementary Italian II	4	MUS 123–French Diction	2	MUS 175[1]–Group Piano IV	2		
	RHET 105–Principles of Writing	4	MUS 173[1]–Group Piano II	2	Foreign Language	4		
			Foreign language	4				
	Total	18	Total	18	Total	17	Total	18

[1] For vocal performance majors who are sufficiently advanced in piano, private piano lessons (MUS 180) may be substituted following a successful audition for the Piano Division. See also the policy concerning minor applied instruction (see: III.E.I).

[2] The advanced music theory requirement may be completed by selecting any 400-level music theory course.

[3] The advanced music history electives may be chosen from any of the following: MUS 410-421, MUS 464-465.

B. Instrumental Performance Major

Students in this major may have an applied area of study in Keyboard Studies (piano, organ, harpsichord), Strings (violin, viola, violoncello, double bass, harp), Woodwinds (flute, oboe, bassoon, clarinet, saxophone), Brass (trumpet, horn, trombone, euphonium, tuba), and Percussion. A student enrolled in this program normally complete applied study in two areas, a major area (24-32 hours) and a minor area (8 hours). Major applied study shall be in a single area as will the minor applied study (see III.E.I for current information regarding minor applied study). Third- and fourth-year instrumental performance majors must present satisfactory public junior and senior recitals as part of the requirements for the Bachelor of Music degree. All students, must demonstrate keyboard competency by audition, or take MUS 172 and MUS 173; these two courses may partially fulfill the applied minor subject. Students whose major applied area is a keyboard instrument must take or proficiency MUS 454 in lieu of MUS 172 and 173.

Please note: this sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF MUSIC – INSTRUMENTAL PERFORMANCE (WOODWINDS)

	Year 1	hrs	Year 2	hrs	Year 3	hrs	Year 4	hrs
FALL	MUS 101–Music Theory & Practice I	2	MUS 201–Music Theory & Practice III	2	MUS 4xx–Advanced Music Theory[1]	3	MUS 4xx–Major Applied Instrument	4
	MUS 107–Aural Skills I	2	MUS 207–Aural Skills III	2	MUS 4xx–Advanced Music History[2]	3	MUS 2xx–Music Ensemble	1
	MUS 110–Introd Art Mus: Intl Perspect	2	MUS 313–The History of Music I	3	MUS 4xx–Major Applied Instrument	4	General Education Courses or Electives	12
	MUS 1xx–Major Applied Instrument	4	MUS 1xx–Major Applied Instrument	4	MUS 2xx–Music Ensemble	1		
	MUS 2xx–Music Ensemble	1	MUS 2xx–Music Ensemble	1	MUS 242–Elements of Conducting	2		
	MUS 1xx–Minor Applied Instrument / MUS 172–Group Piano I	2	MUS 1xx–Minor Applied Instrument	2	General Education Courses	5		
	FAA 101–Arts at Illinois	1	General Education Courses	4				
	Total	14	Total	18	Total	18	Total	17
SPRING	MUS 102–Music Theory and Practice II	2	MUS 202–Music Theory & Practice IV	2	MUS 4xx–Advanced Music Theory[1]	3	MUS 4xx–Major Applied Instrument	4
	MUS 108–Aural Skills II	2	MUS 208–Aural Skills IV	1	MUS 4xx–Advanced Music History[2]	3	MUS 2xx–Music Ensemble	1
	MUS 1xx–Major Applied Instrument	4	MUS 314–The History of Music II	3	MUS 1xx–Major Applied Instrument	4	General Education Courses or Electives	12
	MUS 2xx–Music Ensemble	1	MUS 1xx–Major Applied Instrument	4	MUS 2xx–Music Ensemble	1		
	MUS 1xx–Minor Applied Instrument / MUS 173–Group Piano II	2	MUS 2xx–Music Ensemble	1	General Education Courses or Electives	6		
	RHET 105–Principles of Writing	4	MUS 1xx–Minor Applied Instrument	2				
	General Education Courses	3	General Education Courses	4				
	Total	18	Total	17	Total	17	Total	17

[1] May select from any 400-level advanced music theory course.

[2] The advanced music history electives may be chosen from any of the following: MUS 410-421, MUS 464-465.

B. Instrumental Performance Major (Brass & Percussion)

BACHELOR OF MUSIC – INSTRUMENTAL PERFORMANCE (BRASS)

	Year 1	hrs	Year 2	hrs	Year 3	hrs	Year 4	hrs
FALL	MUS 101–Music Theory & Practice I	2	MUS 201–Music Theory & Practice III	2	MUS 4xx–Advanced Music Theory[1]	3	MUS 4xx–Major Applied Instrument	3
	MUS 107–Aural Skills I	2	MUS 207–Aural Skills III	2	MUS 4xx–Advanced Music History[2]	3	MUS 267–Chamber Music	1
	MUS 110–Introd Art Mus: Intl Perspect	2	MUS 313–The History of Music I	3	MUS 4xx–Major Applied Instrument	3	MUS 2xx–Music Ensemble	1
	MUS 1xx–Major Applied Instrument	3	MUS 1xx–Major Applied Instrument	3	MUS 267–Chamber Music	1	General Education Courses or Electives	10
	MUS 267–Chamber Music	1	MUS 267–Chamber Music	1	MUS 2xx–Music Ensemble	1		
	MUS 2xx–Music Ensemble	1	MUS 2xx–Music Ensemble	1	MUS 242–Elements of Conducting	2		
	MUS 1xx–Minor Applied Instrument / MUS 172–Group Piano I	2	MUS 1xx–Minor Applied Instrument	2	General Education Courses	4		
	FAA 101–Arts at Illinois	1	General Education Courses	3				
	Total	14	Total	17	Total	17	Total	15
SPRING	MUS 102–Music Theory and Practice II	2	MUS 202–Music Theory & Practice IV	2	MUS 4xx–Advanced Music Theory[1]	3	MUS 4xx–Major Applied Instrument	3
	MUS 108–Aural Skills II	2	MUS 208–Aural Skills IV	1	MUS 4xx–Advanced Music History[2]	3	MUS 267–Chamber Music	1
	MUS 1xx–Major Applied Instrument	3	MUS 314–The History of Music II	3	MUS 4xx–Major Applied Instrument	3	MUS 2xx–Music Ensemble	1
	MUS 267–Chamber Music	1	MUS 1xx–Major Applied Instrument	3	MUS 267–Chamber Music	1	General Education Courses or Electives	10
	MUS 2xx–Music Ensemble	1	MUS 267–Chamber Music	1	MUS 2xx–Music Ensemble	1		
	MUS 1xx–Minor Applied Instrument / MUS 173–Group Piano II	2	MUS 2xx–Music Ensemble	1	General Education Courses or Electives	6		
	RHET 105–Principles of Writing	4	MUS 1xx–Minor Applied Instrument	2				
	General Education Course	3	General Education Courses	4				
	Total	18	Total	17	Total	17	Total	15

BACHELOR OF MUSIC – INSTRUMENTAL PERFORMANCE (PERCUSSION)

	Year 1	hrs	Year 2	hrs	Year 3	hrs	Year 4	hrs
FALL	MUS 101–Music Theory & Practice I	2	MUS 201–Music Theory & Practice III	2	MUS 4xx–Advanced Music theory[1]	3	MUS 498–Applied Percussion	4
	MUS 107–Aural Skills I	2	MUS 207–Aural Skills III	2	MUS 4xx–Advanced Music history[2]	3	MUS 257–Percussion Ensemble	1
	MUS 110–Introd Art Mus: Intl Perspect	2	MUS 313–The History of Music I	3	MUS 498–Applied Percussion	4	MUS 2xx–Music Ensemble	1
	MUS 198–Applied Percussion	4	MUS 198–Applied Percussion	4	MUS 257–Percussion Ensemble	1	General Education Courses or Electives	10
	MUS 257–Percussion Ensemble	1	MUS 257–Percussion Ensemble	1	MUS 2xx–Music Ensemble	1		
	MUS 2xx–Music Ensemble	1	MUS 2xx–Music Ensemble	1	MUS 242-Elements of Conducting	2		
	MUS 1xx–Minor Applied Instrument / MUS 172–Group Piano I	2	MUS 1xx–Minor Applied Instrument	2	General Education Courses	4		
	FAA 101–Arts at Illinois	1	General Education Courses	3				
	Total	17	Total	18	Total	18	Total	16
SPRING	MUS 102–Music Theory and Practice II	2	MUS 202–Music Theory & Practice IV	2	MUS 4xx–Advanced Music theory[1]	3	MUS 498–Applied Percussion	4
	MUS 108–Aural Skills II	2	MUS 208–Aural Skills IV	1	MUS 4xx–Advanced Music history[2]	3	MUS 257–Percussion Ensemble	1
	MUS 198–Applied Percussion	4	MUS 314–The History of Music II	3	MUS 498–Applied Percussion	4	MUS 2xx–Music Ensemble	1
	MUS 257–Percussion Ensemble	1	MUS 198–Applied Percussion	4	MUS 257–Percussion Ensemble	1	General Education Courses or Electives	12
	MUS 2xx–Music Ensemble	1	MUS 257–Percussion Ensemble	1	MUS 2xx–Music Ensemble	1		
	MUS 1xx–Minor Applied Instrument / MUS 173–Group Piano II	2	MUS 2xx–Music Ensemble	1	General Education Courses or Electives	6		
	RHET 105–Principles of Writing	4	MUS 1xx–Minor Applied Instrument	2				
			General Education Courses	4				
	Total	16	Total	18	Total	18	Total	16

[1] May select from any 400-level advanced music theory course.

[2] The advanced music history electives may be chosen from any of the following: MUS 410-421, MUS 464-465.

B. Instrumental Performance Major (Strings & Keyboard)

BACHELOR OF MUSIC – INSTRUMENTAL PERFORMANCE (STRINGS)

	Year 1		Year 2	hrs	Year 3	hrs	Year 4	hrs
FALL	MUS 101–Music Theory & Practice I	2	MUS 201–Music Theory & Practice III	2	MUS 4xx–Advanced Music theory[3]	3	MUS 4xx–Applied Strings Major[1, 2]	3
	MUS 107–Aural Skills I	2	MUS 207–Aural Skills III	2	MUS 4xx–Advanced Music history[4]	3	MUS 267–Chamber Music	1
	MUS 110–Introd Art Mus: Intl Perspect	2	MUS 313–The History of Music I	3	MUS 4xx–Applied Strings Major[1, 2]	3	MUS 2xx–Music Ensemble	1
	MUS 1xx–Applied Strings Major[1, 2]	4	MUS 1xx–Applied Strings Major[1, 2]	3	MUS 267–Chamber Music	1	General Education Courses or Electives	10
	MUS 2xx–Music Ensemble	1	MUS 267–Chamber Music	1	MUS 2xx–Music Ensemble	1		
	MUS 1xx–Minor Applied Instrument / MUS 172–Group Piano I	2	MUS 2xx–Music Ensemble	1	MUS 242-Elements of Conducting	2		
	FAA 101–Arts at Illinois	1	MUS 1xx–Minor Applied Instrument	2	General Education Courses	4		
	General Education Courses	3	General Education Courses	3				
	Total	17	Total	17	Total	17	Total	15
SPRING	MUS 102–Music Theory and Practice II	2	MUS 202–Music Theory & Practice IV	2	MUS 4xx–Advanced Music theory[3]	3	MUS 4xx–Applied Strings Major[1, 2]	3
	MUS 108–Aural Skills II	2	MUS 208–Aural Skills IV	1	MUS 4xx–Advanced Music history[4]	3	MUS 267–Chamber Music	1
	MUS 1xx–Applied Strings Major[1, 2]	4	MUS 314–The History of Music II	3	MUS 4xx–Applied Strings Major[1, 2]	3	MUS 2xx–Music Ensemble	1
	MUS 2xx–Music Ensemble	1	MUS 1xx–Applied Strings Major[1, 2]	3	MUS 267–Chamber Music	1	General Education Courses or Electives	10
	MUS 1xx–Minor Applied Instrument / MUS 173–Group Piano II	2	MUS 267–Chamber Music	1	MUS 2xx–Music Ensemble	1		
	RHET 105–Principles of Writing	4	MUS 2xx–Music Ensemble	1	General Education Courses or Electives	6		
	General Education Course	3	MUS 1xx–Minor Applied Instrument	2				
			General Education Courses	3				
	Total	18	Total	16	Total	17	Total	15

BACHELOR OF MUSIC – INSTRUMENTAL PERFORMANCE (KEYBOARD STUDIES)

	Year 1	hrs	Year 2	hrs	Year 3	hrs	Year 4	hrs
FALL	MUS 101–Music Theory & Practice I	2	MUS 201–Music Theory & Practice III	2	MUS 4xx–Advanced Music Theory[3]	3	MUS 480–Applied Keyboard	4
	MUS 107–Aural Skills I	2	MUS 207–Aural Skills III	2	MUS 4xx–Advanced Music History[4]	3	MUS 2xx–Music Ensemble	1
	MUS 110–Introd Art Mus: Intl Perspect	2	MUS 313–The History of Music I	3	MUS 480–Applied Keyboard	4	MUS 431–Piano Pedagogy I	2
	MUS 180–Applied Keyboard	4	MUS 180–Applied Keyboard	4	MUS 2xx–Music Ensemble	1	General Education Courses or Electives	8
	MUS 2xx–Music Ensemble	1	MUS 2xx–Music Ensemble	1	MUS 1xx–Minor Applied Instrument	2		
	FAA 101–Arts at Illinois	1	MUS 1xx–Minor Applied Instrument	2	MUS 317–Piano Lit	3		
	RHET 105–Principles of Writing	4	General Education Courses	4	MUS 242-Elements of Conducting	2		
	Total	16	Total	18	Total	18	Total	15
SPRING	MUS 102–Music Theory and Practice II	2	MUS 202–Music Theory & Practice IV	2	MUS 4xx–Advanced Music Theory[3]	3	MUS 480–Applied Keyboard	4
	MUS 108–Aural Skills II	2	MUS 208–Aural Skills IV	1	MUS 4xx–Advanced Music History[4]	3	MUS 2xx–Music Ensemble	1
	MUS 180–Applied Keyboard	4	MUS 314–The History of Music II	3	MUS 480–Applied Keyboard	4	MUS 431–Piano Pedagogy II	2
	MUS 2xx–Music Ensemble	1	MUS 180–Applied Keyboard	4	MUS 2xx–Music Ensemble	1	General Education Courses or Electives	8
	MUS 454–Advanced Keyboard Skills	2	MUS 2xx–Music Ensemble	1	General Education Courses or Electives	6		
	General Education Courses	6	MUS 1xx–Minor Applied Instrument	2				
			General Education Courses	4				
	Total	17	Total	17	Total	17	Total	15

[1] Concurrent registration in MUS 250 or MUS 450K is required for all students who register for applied study in courses MUS 183-186 and MUS 483-486.

[2] String majors register for four semester hours of applied music in the first year; thereafter, string majors will register for three semester hours of applied music and one semester hour of MUS 267 (Chamber Music) in the second, third, and fourth years. Brass majors will register for three semesters hours of applied music and one semester hour of MUS 267 (Chamber Music) each semester for all four years.

[3] May select from any 400-level advanced music theory course.

[4] The advanced music history electives may be chosen from any of the following: MUS 410-421, MUS 464-465.

C. JAZZ PERFORMANCE MAJOR

Students majoring in jazz performance may do so with piano, double bass, saxophone/clarinet, trumpet, trombone, percussion, or guitar as the major instrument. Third- and fourth-year students must present satisfactory public junior and senior recitals as part of the requirements for the Bachelor of Music degree in jazz performance.

Please note: this sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF MUSIC - JAZZ PERFORMANCE

	Year 1	hrs	Year 2	hrs	Year 3	hrs	Year 4	hrs
FALL	MUS 101–Music Theory & Practice I	2	MUS 201–Music Theory & Practice III	2	MUS 4xx–Advanced Music Theory[4]	3	MUS 4xx–Advanced Music Theory[4]	3
	MUS 107–Aural Skills I	2	MUS 207–Aural Skills III	2	MUS 4xx–Applied Instrument[1]	2	MUS 4xx–Applied Instrument[1]	2
	MUS 110–Introd Art Mus: Intl Perspect	2	MUS 313–The History of Music I	3	MUS 266–Jazz Ensemble[3]	1	MUS 266–Jazz Ensemble[3]	1
	MUS 1xx–Applied Instrument[1]	2	MUS 1xx–Applied Instrument[1]	2	MUS 362–Jazz Arranging I	3	MUS 368–Jazz Improvisation Styles I	2
	MUS 266–Jazz Ensemble[3]	1	MUS 266–Jazz Ensemble[3]	1	MUS 364–Jazz Composition I	2	MUS 435–Jazz Pedagogy I	2
	MUS 172–Group Piano I[2]	2	MUS 163–Jazz Keyboard I[2]	2	MUS 242–Elements of Conducting	2	General Education Courses or Electives	6
	RHET 105–Principles of Writing	4	MUS 360–Jazz Improv Theory and Practice I	2	General Education Courses or Electives	3		
	FAA 101–Arts at Illinois	1	General Education Courses	3				
	Total	16	Total	17	Total	16	Total	16
SPRING	MUS 102–Music Theory and Practice II	2	MUS 202–Music Theory & Practice IV	2	MUS 4xx–Advanced Music History[4]	3	MUS 4xx–Advanced Music History[4]	3
	MUS 108–Aural Skills II	2	MUS 208–Aural Skills IV	1	MUS 4xx–Applied Instrument[1]	2	MUS 4xx–Applied Instrument[1]	2
	MUS 1xx–Applied Instrument[1]	2	MUS 314–The History of Music II	3	MUS 266–Jazz Ensemble[3]	1	MUS 266–Jazz Ensemble[3]	1
	MUS 266–Jazz Ensemble[3]	1	MUS 1xx–Applied Instrument[1]	2	MUS 363–Jazz Arranging II	3	MUS 369–Jazz Improvisation Styles II	2
	MUS 173–Group Piano II[2]	2	MUS 266–Music Ensemble[3]	1	MUS 365–Jazz Composition I	2	MUS 436–Jazz Pedagogy II	2
	General Education Courses	8	MUS 164–Jazz Keyboard II[2]	2	General Education Courses or Electives	6	General Education Courses or Electives	6
			MUS 361–Jazz Improv Theory and Practice II	2				
			General Education Courses	4				
	Total	17	Total	17	Total	17	Total	16

[1] Of the eight semesters of applied music, two semesters must be in classical applied study.

[2] For students whose principal instrument is piano, a secondary instrument may be chosen as a substitute for MUS 172/173 and Jazz Keyboard I-II, in consultation with the student's advisor. Please see III.E.I. for more information concerning a policy change related to secondary applied study.

[3] All jazz ensembles include jazz improvisational performance forum, which meets one hour per week, in addition to the ensemble rehearsals and performances.

[4] Six semester hours each in advanced music history and advanced music theory. In Advanced Music History, jazz majors should elect MUS 464-465, Jazz History I and II, or MUS 421, The Music of America, when the topic is jazz. Students may select any 400-level Advanced Music Theory courses.

D. Composition-Theory Major

In this major, emphasis may be placed on music composition or on the theory of music. Necessary course adjustments require approval of the Composition-Theory Division. If the emphasis is on composition, the fourth-year student must present a satisfactory senior recital of original compositions. If the emphasis is on theory, an advanced project approved by the Composition-Theory Division is required in the fourth year.

Please note: this sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school, but the student will elect to take two semesters of French, German, or Italian; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF MUSIC – COMPOSITION / THEORY

	Year 1	hrs	Year 2	hrs	Year 3	hrs	Year 4	hrs
FALL	MUS 101–Music Theory & Practice I	2	MUS 201–Music Theory & Practice III	2	MUS 400–Counterpoint and Fugue	3	MUS 425–Post-Tonal Pitch Organization	3
	MUS 106–Beginning Composition	2	MUS 206–Intermediate Composition	2	MUS 406–Composition[2]	3	MUS 406–Composition[2]	3
	MUS 107–Aural Skills I	2	MUS 207–Aural Skills III	2	MUS 402–Musical Acoustics	3	MUS 4xx–Advanced Music Theory[4]	3
	MUS 110–Introd Art Mus: Intl Perspect	2	MUS 313–The History of Music I	3	MUS 4xx–Advanced Music History[3]	3	MUS 4xx–Applied Instrument	2
	MUS 1xx–Applied Instrument	2	MUS 1xx–Applied Instrument	2	MUS 4xx–Applied Instrument	2	MUS 2xx–Music Ensemble	1
	MUS 2xx–Music Ensemble	1	MUS 2xx–Music Ensemble	1	MUS 2xx–Music Ensemble	1	General Education Courses or Electives	6
	MUS 172–Group Piano I	2	Foreign Language[1]	4	MUS 242-Elements of Conducting	2		
	FAA 101–Arts at Illinois	1						
	General Education Course	3						
	Total	17	Total	16	Total	17	Total	18
SPRING	MUS 102 Music Theory and Practice II	2	MUS 202 Music Theory & Practice IV	2	MUS 406–Composition[2]	3	MUS 406–Composition[2]	3
	MUS 106–Beginning Composition	2	MUS 206–Intermediate Composition	2	MUS 408–Analysis of Musical Form	3	MUS 4xx–Advanced Music Theory[4]	3
	MUS 108–Aural Skills II	2	MUS 208–Aural Skills IV	1	MUS 426–Orchestration	2	MUS 4xx–Advanced Music History[3]	3
	MUS 1xx–Applied Instrument	2	MUS 314–The History of Music II	3	MUS 4xx–Advanced Music History[3]	3	MUS 4xx–Applied Instrument	2
	MUS 2xx–Music Ensemble	1	MUS 1xx–Applied Instrument	2	MUS 4xx–Applied Instrument	2	MUS 2xx–Music Ensemble	1
	MUS 173–Group Piano II	2	MUS 2xx–Music Ensemble	1	MUS 2xx–Music Ensemble	1	General Education Courses or Electives	4
	RHET 105–Principles of Writing	4	General Ed Courses or Foreign Language[1]	7	General Education Courses or Electives	4		
	General Education Course	3						
	Total	18	Total	18	Total	18	Total	16

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[1] The student must achieve what would be fourth-semester language study at the University of Illinois at Urbana-Champaign, or its equivalent (*i.e.* proficiency credit, or four years of high school study in a single language). The study of French, German, or Italian is strongly encouraged.

[2] If the curricular emphasis is in music theory, the following will apply: juniors will substitute an additional three semester hours of MUS 408 for MUS 406; seniors will take MUS 299, 401, and 405, and substitute an additional 400-level music history course for MUS 406.

[3] The advanced music history electives may be chosen from any of the following: MUS 410-421, MUS 464-465.

[4] The advanced music theory electives for the third and fourth years are to be chosen from MUS 401, 403, 404 (may be repeated to a maximum of six semester hours), 405, 407, 408 (may be repeated to a maximum of six semester hours in addition to MUS 408, sections D or E), 409, 445, 471, and MUS 499 (may be repeated to a maximum of four semester hours; senior standing in music required).

E. MUSICOLOGY MAJOR

This major offers a broad cultural education that unites academic and musical training. It also provides preparation for the graduate study required for research and teaching in musicology or ethnomusicology. The fourth-year student, working with an advisor, must complete a satisfactory thesis as part of the requirements for the Bachelor of Music degree. All students must successfully complete one semester of Conducting, MUS 242.

Please note: this sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school, but the student will complete a fourth-level college foreign language course or its equivalent for graduation. French, German, or Italian are strongly encouraged.; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF MUSIC – MUSICOLOGY

	Year 1	hrs	Year 2	hrs	Year 3	hrs	Year 4	hrs
FALL	MUS 101–Music Theory & Practice I	2	MUS 201–Music Theory & Practice III	2	MUS 4xx–Advanced Music Theory[2]	3	MUS 4xx–Advanced Music Theory[2]	3
	MUS 107–Aural Skills I	2	MUS 207–Aural Skills III	2	MUS 4xx–Advanced Music History[3]	3	MUS 4xx–Advanced Music History[3]	3
	MUS 110–Introd Art Mus: Intl Perspect	2	MUS 313–The History of Music I	3	MUS 4xx–Applied Instrument	2	MUS 419–Sr. Seminar in Musicology	3
	MUS 1xx–Applied Instrument	2	MUS 1xx–Applied Instrument	2	MUS 2xx–Music Ensemble	1	MUS 4xx–Applied Instrument	2
	MUS 2xx–Music Ensemble	1	MUS 2xx–Music Ensemble	1	MUS 242–Elements of Conducting	2	MUS 2xx–Music Ensemble	1
	MUS 172[1]–Group Piano I	2	Foreign Language[1]	4	Supporting Coursework[4]	3	Supporting Coursework[4]	3
	RHET 105–Principles of Writing	4	General Education Courses	3	Foreign Language [1]	4	General Education Courses or Electives	3
	FAA 101–Arts at Illinois	1						
	Total	16	Total	17	Total	18	Total	18
SPRING	MUS 102–Music Theory and Practice II	2	MUS 202–Music Theory & Practice IV	2	MUS 4xx–Advanced Music Theory[2]	3	MUS 4xx–Advanced Music Theory[2]	3
	MUS 108–Aural Skills II	2	MUS 208–Aural Skills IV	1	MUS 4xx–Advanced Music History[3]	3	MUS 4xx–Advanced Music History[3]	3
	MUS 1xx–Applied Instrument	2	MUS 314–The History of Music II	3	MUS 4xx–Applied Instrument	2	MUS 299–Thesis	1
	MUS 2xx–Music Ensemble	1	MUS 1xx–Applied Instrument	2	MUS 2xx–Music Ensemble	1	MUS 4xx–Applied Instrument	2
	MUS 173[1]–Group Piano II	2	MUS 2xx–Music Ensemble	1	Supporting Coursework[4]	3	MUS 2xx–Music Ensemble	1
	General Education Courses	6	Foreign Language[1]	4	Foreign Language[1]	4	Supporting Coursework[4]	3
			General Education Courses	4	General Education Courses or Electives	2	General Education Courses or Electives	2
	Total	15	Total	17	Total	18	Total	15

[1] The student must complete a fourth-level college foreign language, or its equivalent for graduation. The study of French, German, or Italian is strongly encouraged.

[2] May select from any 400-level advanced music theory course.

[3] Advanced music history courses are to be chosen from MUS 410-421.

[4] Four courses in relevant disciplines outside of music chosen in consultation with a Musicology advisor. May not be used to satisfy general education sequence requirements.

F. OPEN STUDIES MAJOR

Open Studies allows students to focus on diverse fields such as music of other cultures, piano pedagogy, or other areas not included in the majors above. Open Studies requires completion of the common requirements for all BMUS degrees and a minimum of 130 semester hours of credit for graduation.

Admission to Open Studies is initiated by petition to a committee of three faculty members, the open studies adviser, and the associate dean of the College of Fine and Applied Arts. Due to the individuality of each developed plan of study, a sample curriculum is not available for this major.

V. BACHELOR OF MUSIC EDUCATION

For the degree of Bachelor of Music Education, a minimum of 130 hours of credit is required for graduation. This curriculum prepares its graduates for teaching music in grades kindergarten through twelve. For teacher education requirements applicable to all curricula, see the Council on Teacher Education section elsewhere on the *Programs of Study* website. All students are required to enroll in at least one approved performance ensemble each semester in residence except the semester when they student teach, and must demonstrate keyboard competency.

Please review the *Undergraduate Music Education Academic Catalog* at http://catalog.illinois.edu/undergraduate/faa/academic-units/music/music-ed/ for specific details concerning the choral, general, or instrumental specializations. Be aware that the general education requirements of the University require up to three semesters of a single foreign language if the student has not had at least three years of foreign language study in high school.

VI. BACHELOR OF ARTS WITH A MAJOR IN MUSIC

The Bachelor of Arts requires a minimum of 120 hours of credit for graduation. Students in the BA may select an option from Music Composition, Musicology, Music Technology, or Music +. Other options may be pursued with approval of the BA advisor. Due to the individuality of each developed plan of study, a sample curriculum is not available for this major.

VII. ENSEMBLE PARTICIPATION

In 1986, the School of Music faculty passed an ensemble participation policy applying to all undergraduate (BM and BME) and master's degree students majoring in music. Since that time there have been modifications and interpretations of the requirement. The following is the current ensemble requirement as it pertains specifically to undergraduate music majors.

Important: All Undergraduate Music Majors must be in an Approved Ensemble Each Semester of Residence

The term "approved ensemble" refers to a list of what are often called "major" or "conducted" ensembles, which includes:

MUS 250K	University of Illinois Symphony Orchestra
MUS 250K1	University of Illinois Philharmonia Orchestra
MUS 250K2	Illini String Orchestra (by placement only)
MUS 252	Ethnomusicology Performance Ensembles[1]
MUS 258	Piano Ensemble[2]
MUS 260	Oratorio Society
MUS 261F	Chamber Singers
MUS 261F5	Black Chorus
MUS 261F6	University Chorus
MUS 262	Women's Glee Club
MUS 263	Men's Glee Club
MUS 266	Jazz Ensemble
MUS 268	Wind Symphony
MUS 269	Wind Orchestra
MUS 271	Hindsley Symphonic Band

Continued: The term "approved ensemble" refers to the below "major" or "conducted" ensembles:

MUS 450 Advanced Ensemble Music[3]

Section B—Opera Role
Section D—Illinois Modern Ensemble[4]
Section F—Chamber Singers
Section F1—Oratorio Society
Section F5—Black Chorus
Section F6—University Chorus
Section G—Piano Ensemble[2]
Section J (all numbers)—Advanced Jazz Ensembles or Combos
Section K—University of Illinois Symphony Orchestra
Section K1—University of Illinois Philharmonia Orchestra
Section M—Wind Symphony
Section M1—Wind Orchestra
Section M3— Hindsley Symphonic Band
Section S— Ethnomusicology Ensembles[1]

[1] For students majoring in Music History or Musicology; others by permission of the Director, with the approval of the student's advisor or division chair. Ethnomusicology ensembles in the MUS 450 category change from semester to semester, so please check the Course Catalog for the correct section and ensemble title when registering.

[2] Piano, organ, or harpsichord majors may take up to four semesters of MUS 258 or MUS 267 to satisfy the requirement. This normally occurs in the junior and senior years.

[3] The prerequisites for Music 450 are studying applied music at the 400-level or above and consent of instructor/conductor of the ensemble. Any section listed may be taken for 1 semester hour.

[4] Enrollment in the Illinois Modern Ensemble (IME) as a student's sole major ensemble in a given semester is subject to applied studio faculty approval, in consultation with the IME director(s).

All full-time Bachelor of Music performance majors must register for academic credit and participate in a major ensemble, performing on their major instrument or voice type, for every semester of their residence at the University of Illinois. Students may enroll for a maximum of two additional ensembles of any type in any given semester. Students are advised that a maximum of 16 semester hours of ensemble will count toward the cumulative hours required for their undergraduate degree. Students may petition the School of Music Ensemble Committee for an exception to these rules. Students who have met this requirement for eight semesters, but whose time to degree completion exceeds eight semesters will be granted an exception to this policy for semesters 9, 10, etc. Keyboard majors may take piano ensemble or chamber ensembles.

A Bachelor of Music Education student must be in at least one of the above ensembles every semester in residence (this does not include summer sessions, nor does it include the semester in which Music Education majors are student teaching off campus). Many ensembles hold auditions at the beginning of each semester, while others hold auditions only in the fall.

Some ensembles require students audition each semester or each year for placement; other ensembles require an audition only at the outset of a student's enrollment therein. For details on audition requirements and procedures, you should check first with the School of Music's ensemble website: http://music.illinois.edu/ensembles, or with the conductor of the ensemble in question. Students are encouraged to consult with their major performance teacher about additional information concerning preparation for the audition.

Normally, students are expected to enroll in an ensemble in which you perform on your major instrument: band or orchestra or jazz band. A vocalist would enroll in a choral ensemble or possibly opera, if cast in a role. If you are the recipient of a talented student award (a merit-based performance scholarship awarded specifically by the School of Music), there are references in the letter of scholarship notification concerning specific ensembles in which you must enroll and successfully participate. In the case of scholarships funded partially or in whole by the Band Division, the recipient must enroll in Wind Symphony, Wind Orchestra, or one of the symphonic bands.

Exceptions:
If your major performance area is piano, organ, or harpsichord, you must enroll for at least four semesters in one of the conducted ensembles listed above. The remaining semesters of the undergraduate degree may include your enrollment either in a conducted ensemble, or in MUS 258 (Piano Ensemble) or MUS 267 (Chamber Music) to fulfill the ensemble requirement. Musicology majors may enroll in Ethnomusicology Ensembles (Music 252) in any semester to fulfill the ensemble requirement.

Limitations:
The College of Fine and Applied Arts limits to 16 semester hours the amount of credit in ensemble that may apply toward the 130 hours required in the Bachelor of Music or Bachelor of Music Education degree. If a student takes more than 16 semester hours of ensemble during your undergraduate studies, such excess credit will not count toward your degree, although grades received in such excess ensembles will be counted in the student's GPA. Because string and brass majors must enroll in Music 267, Chamber Music, in some semesters as a complement to their private lessons, such enrollment is not included in the 16-hour credit limitation.

By faculty action, students may not enroll in more than three ensembles in any semester, including at least one, but not more than two, "major" ensembles (see list above). The additional one or two ensembles may be chosen from among the following, which are considered "minor" ensembles.

Music 254	Music 450A	String Ensemble/Harp Ensemble
Music 255	Music 450H	Woodwind Ensemble
Music 256	Music 450H	Brass Ensemble
Music 257	Music 450L	Percussion Ensemble
Music 258	Music 450G	Piano Ensemble
Music 266	Music 450JC1-9	Jazz Combos
	Music 450P	Concerto Urbano Baroque Ensemble

Please note: students enrolled in private instruction in certain studios or divisions may be required by studio policy to enroll in specific "minor" ensembles. Such enrollment is subject to the limit of not more than three ensembles per semester and also the FAA limitation of credit toward the degree.

Students may not participate in ensembles in which they are not officially enrolled and for which they will receive no academic credit.

Each ensemble has its own attendance and grading policies. While there may be similar or identical policies among various ensembles, you should not assume that all are the same. It is your responsibility to know the policies for each ensemble in which you are enrolled. The conductor or TA should distribute written guidelines for such policies at the beginning of each semester.

It is possible that an ensemble director may call for additional rehearsals outside the normal class period. Such rehearsals are subject to university regulations concerning extension of classes outside the normal class period, as found in the *Campus Code*. Also of importance is the schedule of concerts for ensembles, which almost always occur in the evenings and on weekends, outside the normal class meeting period.

If you know that you will need to be absent from a rehearsal, or if you have an unavoidable but legitimate conflict between a rehearsal and another academic event, you are required to inform the conductor or TA well in advance of your absence (see the section on page 31 dealing with "Absence from Classes, Rehearsals, and Lessons"). Absence from concerts or other scheduled public ensemble performances is not acceptable except in cases of certifiable emergencies or catastrophes. An unexcused absence from a concert will result in a severely lowered grade and may result in your failing the course entirely.

If you believe that you have legitimate reasons to be excused from the ensemble requirement in a particular semester, you must petition the Director of the School of Music for permission not to enroll in an approved ensemble for that semester. Such requests are given serious consideration and are not often granted. Please address your request in hard copy form and email it to the Associate Director of Undergraduate Affairs, 1114 West Nevada Street, Urbana IL 61801 as early as possible.

VIII. RULES AND REGULATIONS

A. ABSENCES FROM CLASSES, REHEARSALS, OR LESSONS

The School of Music adheres to the University's policy on class attendance and absence as set forth in the most recent edition of the *Campus Code of Policies and Regulations Applying to all Students* (see page 6 for the URL); please see especially sections 34, 82, and 83). Competitions, auditions, rehearsals for *ad hoc* ensembles, and outside "gigs," no matter how important they may seem, are not automatically acceptable reasons for an absence from classes, rehearsals, or lessons. In some instances, absences may not be excused, causing substantial problems for you. Therefore, you are strongly encouraged to speak with your instructors immediately upon learning of a potential conflict with a class, required rehearsal, lesson, *etc*., to determine a remedy for the situation. If no remedy is found, the curricular requirements and attendance policies of the course in question take precedence in <u>every</u> case.

Absence from a private lesson is a significant loss of valuable instructional time. If you know in advance that you have a legitimate and unavoidable conflict with a previously scheduled private lesson, be sure to let your instructor know as soon as possible so that the lesson can be rescheduled. If you are forced to miss a lesson because of a last-minute, certifiable emergency, *e-mail or call your instructor at his/her office or at home; leave a voice mail message if necessary.* If this procedure is not possible, call the School of Music (217.333.2620) and ask that a note explaining the situation be placed in the instructor's mailbox or on his/her studio door.

Failure to follow the above procedures may preclude the possibility of a "make up" lesson and will likely have a negative influence on your semester grade for the course!

B. DEGREE PROGRESS

Bachelor of Music majors should take courses that total an average of at least 16-17 hours of credit per semester. Successfully passing such courses each semester will increase the likelihood of—but not guarantee—graduating within four years. Music education majors traditionally take more than 16-17 hours in many semesters. Most music education majors find it helpful to plan on a ninth semester to accommodate the student teaching experience.

In the first two years of your degree, you should be enrolled in courses that complete the music core, namely courses in music theory, music history (music education majors may complete this component in their junior year), ensemble, conducting, and applied music (including keyboard studies). For voice performance majors, diction and language study should be considered an extension of the core.

Music education majors should pay careful attention to that division's requirements, which include enrollment during the first two years in minor instruments classes (MUS 140-158) for those specializing in instrumental music education.

Courses that are part of a sequence should be taken in continuing semesters and in correct order. Failure to do so may delay your graduation.

Students not making "normal progress toward the degree" may have their enrollment encumbered by the FAA Dean's Office, or may be dropped from the College.

C. KEYBOARD COMPETENCY

All undergraduate students, regardless of major, must demonstrate keyboard competency. This is a form of entrance requirement. Such competency may be demonstrated during the audition or orientation processes prior to matriculation. In some curricula or specializations, keyboard study is mandatory, and the competency requirement is fulfilled by successfully completing certain required courses in piano. For

other non-keyboard majors, you should be enrolled in MUS 172 during the first or second semester on campus, pending a keyboard proficiency test during the first week of classes to determine competency and placement. Successful completion of MUS 172 and MUS 173 will satisfy the requirement, but your curriculum may require that you take piano beyond the first two semesters, depending upon the availability of such classes. **For undergraduate keyboard majors (piano, organ, or harpsichord), successful completion of MUS 454 is required.** You may obtain information to help you prepare for the keyboard competency examination(s) by contacting Professor Christos Tsitsaros, Chair of the Piano Pedagogy Division (ctsitsar@illinois.edu).

D. Concert Attendance

One of the many advantages of attending the University of Illinois is the opportunity to hear music of all kinds. There are more than 400 concerts and recitals performed annually on the campus, most of which are given by School of Music students, faculty, and ensembles at Smith Memorial Hall, the Music Building, Krannert Center for the Performing Arts, and occasionally in nearby off-campus venues. There are also many guest lectures and master classes sponsored by the School of Music and open to the public without charge. In addition, there are concerts presented frequently by some of the world's greatest professional soloists and ensembles at the Krannert Center, Illini Union, UI Assembly Hall, and at Foellinger Auditorium, not to mention cultural events taking place in the Champaign-Urbana and East-Central Illinois areas. School of Music and Krannert Center music events are published in various calendars and booklets and may be found on the School of Music website at www.music.illinois.edu.

Although presently there is no concert attendance requirement in the School of Music, you should make every effort to attend as many concerts as you can during your undergraduate years. This is not only an important part of your education, it also is a way of supporting your colleagues in the School, much the same as you will want to be supported when you perform your own recitals in the future. Some studio instructors require their students to attend a certain number of recitals each semester, and the semester studio grade includes recital attendance. Such requirements are not curricular requirements and they should be defined in the syllabus or class handout. If you are unclear about this requirement, speak with the instructor during the first week of classes so that there is no misunderstanding concerning a matter that could adversely affect your grade.

Concerts at Smith Memorial Hall and in the Music Building are almost always free of charge; you will need to purchase tickets for Krannert events, even if they are sponsored by the School of Music, unless you are performing in an ensemble concert at Krannert. If you are an ensemble participant, you may be provided with a free performer's pass for yourself, or for possible use by a friend or family member.

All students receive an automatic discount on Krannert tickets, and the Center occasionally offers additional discounts on tickets to School of Music students for selected events. Joining the Krannert Center Student Association (KCSA) enables students to attend concerts without charge in exchange for serving as an usher. Information about this possibility may be obtained by calling KCSA at 217.333.3550, 217.333.3552, e-mailing kcsa@illinois.edu, or visiting Room 2-402. Krannert often offers free master classes in conjunction with the School of Music.

Reminder: concert attendance IS mandatory if you are a member of an ensemble that is performing in a concert. Unexcused absences from concert performances will result in a severely lowered grade and will likely result in your dismissal from the ensemble and failing the course completely.

E. Security

The School of Music makes every attempt to keep its students, faculty, and staff safe during the pursuit of their professional and educational activities in School facilities. Hours of operation for the Music

Building and Smith Memorial Hall are 6:00 a.m. to 12:00 midnight, except during vacation periods. The Music Building and Smith Hall doors are locked at 10:00 pm. We ask that you are in the building before 10:00 pm, and vacate the building at midnight. A member of the Core Music Crew is available after 6:30 pm during the academic year for monitoring the buildings and to assist with access. The Core Music Crew will be stationed in the reception area in the Music Building and will be walking throughout Smith and the Music Buildings. As a precaution, you should always carry your student ID, and must use your student ID if you are asked to identify yourself by the School of Music Faculty, Staff, Core Music Crew, or Campus Police.

You are expected to adhere to all safety and security regulations that are part of the Campus Code and/or additional regulations posted in specific buildings. You are expected to safeguard any room keys loaned to you and safeguard School of Music equipment by locking the practice room doors, spaces, or equipment as required. Do not loan or give your key(s) to anyone; do not prop exterior doors open for convenience to others. Report suspicious persons or activities to the nearest Faculty, Staff, or Core Music Person on duty, or call the Campus Police from your cellular phone.

Eating and drinking in classrooms, rehearsal halls, auditoria, and practice rooms is prohibited. Smoking in any campus building or facility is prohibited by State law and University policy.

F. Transferring And Re-Entry (See section II.D)

If your career and degree goals change, you may find it advisable to transfer into or out of the School of Music. The first concern should be whether such action requires additional study and cost, which it almost always does, to make up deficiencies or satisfy differing requirements. Thus, the decision to transfer should be carefully weighed.

As a member of the National Association of Schools of Music, the Illinois School of Music adheres to the Association's Code of Ethics, which requires disclosure of a student's intention to transfer into or out of member institutions' music programs for students receiving music scholarships at Illinois, and a release from the Illinois School of Music. If you are in this category, you should complete a release form as early as possible. These forms are generally available from the Music Admissions Office of the institution to which the student is transferring.

Also, if you are transferring out of the School, you must make an appointment with either the Associate or Assistant Dean of the College of Fine and Applied Arts to ascertain all appropriate procedures for transferring. You are also asked to make an appointment with Dr. Linda Moorhouse, Associate Director for Undergraduate Affairs, to discuss your decision.

If you plan to transfer into the School of Music, you should follow application procedures set forth by the Office of Admissions and Public Engagement, (Second Floor MB, musicadmissions@illinois.edu, 217.244.7899). Transfer students new to the Illinois School of Music may be asked to take placement and/or proficiency exams to determine their current levels of accomplishment with regard to course prerequisites. Being admitted to the School and the University does not preclude the possibility of having to take Illinois prerequisite courses, including those courses that you may already have taken elsewhere.

Continuous registration on a semester-by-semester basis is expected. If you were formerly a music major at the University of Illinois and have not been enrolled in the School for a semester or more, reentry into the School of Music is not automatic; it depends upon your academic status when you last enrolled. For readmission consideration, you must make an appointment with the Assistant or Associate Dean of the College, and you must also contact the School of Music Admissions Office to begin the process. Depending upon the amount of time you have been out of the School of Music, it may be necessary for

you to petition for re-entry to the School and/or to the University. You may also be required to re-audition in your principal performance area and be accepted by the faculty in that division before readmission will be permitted.

G. Jury Examinations in Applied Area of Study

Jury examinations in applied studies are arranged by each division and most often occur toward the end of each semester or during exam week. You should speak with your applied music teacher if you have questions concerning the jury. In most divisions, a special jury occurs at the end of the fourth semester of study at the 100-level lessons. The results of this special examination may determine whether or not you are permitted to study at the 400-level in subsequent semesters. The School of Music faculty is currently discussing aspects of the fourth-semester jury, with the goal of standardizing certain parameters and points of information concerning the event.

H. Petitions

Student petitions regarding academic course work, such as permission to drop a course after the deadline, permission to make a substitution for a required course, or to take an EX grade in an undergraduate course, *etc*., may be downloaded from the FAA web site at https://faa.illinois.edu/current-students. You are encouraged to submit completed petitions at the earliest possible moment; this includes signatures required and following all instructions. In most cases, it is the FAA Associate or Assistant Dean, in consultation with appropriate faculty and administration in the School of Music, who makes the final decision in such matters.

I. Grievances

The School of Music adheres to guideline set forth in the *Student Code* (http://studentcode.illinois.edu), which document you should read for detailed instructions and deadlines. If the situation cannot be resolved through a discussion with the instructor, the student and/or the instructor may request an appointment to meet with the Associate Director or another member of the School of Music administration. If the matter is not resolved after such consultation, the student is referred to the most recent edition of the *Student Code* for specific procedures.

J. Copyright Laws

The School of Music and the Music and Performing Arts Library adhere to U.S. Copyright Laws. Faculty and staff have been instructed not to copy materials illegally, and students must adhere to the same regulations. Use of copied material in its entirety for any public performance is strictly prohibited.

K. Use of Instruments

The School provides, without charge, numerous practice rooms with keyboard instruments. We loan band and orchestral instruments for use by music majors and others studying music in courses offered by the School. Use of Methods instruments are included with the methods courses, and studio instruments are available by faculty permission. Instruments owned by the School must be kept in good repair by the person to whom it is checked out. If you are borrowing and instrument, you are responsible for any damage beyond wear and tear or theft of the instrument if you are found negligent in safeguarding the instrument. In the case of studio instruments, you may be asked to fill out an equipment loan form which transfers responsibility for the instrument solely to you. Instruments and equipment are not insured by the University, and you are strongly urged consider adding borrowed instruments to an insurance policy. If you notice that an instrument is damaged or in need of repair, please take the instrument to the Music Building Properties Room (1156 MB) or contact Nathan Mandel at music-equipment@illinois.edu for assessment. In the case of pianos, please report the situation to John Minor in the Piano Shop (Room 18 SMH). Organs, harpsichords, and period instruments should be reported to the applicable faculty member.

L. USE OF FACILITIES

School of Music facilities are maintained strictly for the use of music majors and non-music majors who are enrolled in courses offered by the School. Limitations on space preclude rehearsal halls, practice rooms, and classrooms being used for local, non-School musical organizations, bands, religious groups, or as a location for social gatherings without the permission of the Director's Office. State of Illinois law and University Statutes prohibit the use of State facilities, including all music buildings, for the production of private income. Practice rooms and studios are not to be used for private teaching of vocal or instrumental music. If such activity is observed, it should be reported to Nathan Mandel, Music Operations, at nmandel2@illinois.edu. The issues of safety and liability make such use dangerous and illegal. The School's administration and Illinois campus security have the responsibility and legal right to ask persons violating these rules to vacate the space being used.

M. SCHEDULING SPACE FOR REHEARSALS

Practice Rooms are available for individual practice. Weekly sign-up sheets are provided if you wish to reserve specific times in a particular room. Please limit your reservation to two hours per day per room. Otherwise, rooms are first come, first served. All other room and hall reservations should be requested at https://apps.atlas.illinois.edu/Music_Scheduler. Classrooms are available for individual or recurring rehearsals for School of Music classes and activities only.

Halls may be requested for special rehearsals and/or self-recording projects on a limited basis. Once you make a request through Music Scheduler, you must submit a Special Use Form with your faculty member's permission within three (3) business days of your request. You may only request a block of three (3) hours at a time and your request must be made within fifteen (15) business days of your request. Requests beyond that time frame will be automatically declined.

Classes and/or major ensembles may take priority in a space, regardless of the approval status, over your reservation. If this is the case, every effort will be made to re-approve you for another space, time, date etc. If you have questions, please email mnmandel2@illinois.edu.

IX. SERVICES AND OPPORTUNITIES

A. STUDENT MUSIC ORGANIZATIONS

There are many music organizations available for student participation. Some require that members be music majors or pursuing a particular music degree, while others are open to anyone who is involved with music at the University, regardless of his or her degree pursuits. Each organization has officers, and most have faculty or alumni sponsors. Activities range from service projects for the School of Music, public service on behalf of community organizations, and fundraising events, to tutoring for members and non-members, and presentation of concerts and recitals. The principal reasons for such organizations' existence, however, are to maintain high standards and further the cause of the creation and performance of high quality music, and to provide a means for students to share common musical and academic interests.

Among the professional organizations in the School of Music are: American Choral Directors Association (ACDA) student chapter; American String Teachers Association (ASTA) student chapter; National Association for Music Educators (NafME) student chapter; the National Band Association (NBA) student chapter; Mu Phi Epsilon music fraternity for men and women; Phi Mu Alpha Sinfonia music fraternity for men (PMA); the East-Central Illinois Chapter of the American Guild of Organists (AGO); and Sigma Alpha Iota (SAI), professional music fraternity for women. More information about these organizations may be obtained from members, or by checking the bulletin boards across from the

elevators on Level 2 of the Music Building, or next to the organ practice rooms at Smith Hall. Music education majors are generally expected to belong to professional music education student organizations.

B. Study Abroad Opportunities

Music students are encouraged to seek opportunities for study abroad. Currently the School does not maintain formal exchange programs with other institutions. There are, however, numerous outstanding schools of music and conservatories in various countries where you may study and possibly earn academic credit toward your Illinois music degree. The University of Illinois offers more than 400 programs in 60+ countries. More information is online at: http://studyabroad.illinois.edu/

It is essential to plan ahead for this experience, preferably at least six months to one year prior to the term in which you wish to study abroad. You will be required to complete special forms to ensure appropriate academic credit for your studies abroad. There are three campus sources of information concerning music study abroad: the Illinois Study Abroad Office (910 S. Fifth Street, Champaign, 217.333.6322), the FAA College Office (Room 110 Architecture Building), and the School of Music's Academic Affairs Office (2048 MB).

C. Scholarships

The School of Music administers its own program of merit-based scholarships made to students on the basis of musical ability or pedagogical and scholarly promise. Merit-based scholarships are awarded to prospective music majors on the basis of faculty recommendation as a result of the entrance audition and interview prior to matriculation into the School of Music. Scholarships may be initiated by faculty recommendation after matriculation into the School in cases of exceptional accomplishment in the major field. Music scholarships are not awarded to music minors or non-music majors.

Merit-based scholarships are renewable upon the recommendation of the faculty and in most instances are in effect up to eight semesters. If the faculty member who made the original scholarship recommendation feels that a student is not making appropriate progress in studio lessons, the faculty member may recommend that the scholarship be terminated at the completion of a semester. The student is notified of this action by letter from the School of Music Admissions and Public Engagement office (musicadmissions@illinois.edu, 217.244.7899). Such action is not intended to affect a student's financial assistance obtained from other sources, but students will want to check with that office for details on their financial aid package. (If a student changes majors to one outside the School of Music, any merit-based scholarship awarded by the School will cease.)

Reminder: students who are receiving scholarships at Illinois and who intend to transfer to another institution are advised that NASM requires a release from the University of Illinois before a scholarship may be offered by another institution. Release forms for this purpose, which should be completed as early as possible, are available in the Director's Office, 2040 MB.

D. Career Services

Advising, career counseling and career workshops, mentoring and orientation programs, internship/externship programs, and assistance pertaining to resumes and other promotional materials are all areas of importance to the developing musician. The College of Fine and Applied Arts maintains a Career Service Office in the Architecture Building. You can access this office's website at https://faa.illinois.edu/current-students/career-services.

E. Recital Scheduling

Information on recital scheduling is available online on the School of Music website. Nathan Mandel in MB 1006 is responsible for scheduling all School of Music recitals and concerts. All requests must be made

online through the ATLAS scheduler: https://apps.atlas.illinois.edu/Music_Scheduler. Once your request is made, you must turn in a Recital Approval Form with all required signatures within 10 business days of your request in order for your recital request to be confirmed. If the completed form is not submitted within the established time frame to MB 1006 OR MB 1156, your request will be cancelled and the time released for others to use. Nathan Mandel can be reached at mnmandel2@illinois.edu.

F. Recital Programs

The School of Music prints programs for all student giving recitals that are scheduled through the Music Events Office. The deadline for submitting program copy is *three weeks (15 business days)* prior to your concert or recital. If your program copy is not submitted by that deadline, or if it is not submitted according to the approved format, your program will not be printed. You can find information here about submitting your Recital program: http://publish.illinois.edu/musicresources/recital-program-information/

The School of Music will print the appropriate number of recital programs and ask that you pick up your programs in the School of Music. Once your program is printed and ready to pick-up, you will receive and email from steno-music@illinois.edu. You are required to pick up your programs from the Copy Center (behind the School of Music Reception area on the first floor) during posted business hours once you receive your completion email.

Questions about filling out/submitting programs should be directed to Nancy Boaz at nboaz@illinois.edu. Questions about printing/completion of your programs should be directed to Emily Dejka at dejka2@illinois.edu in reception.

G. Recording Services

Recording@Illinois offers its services to all faculty, staff, students, non-students, campus organizations, ensembles, or visitors. We offer both audio and video recording services for any size project from student recitals to large-scale commercial studio projects. They work with groups of any size from percussion soloists to symphony orchestras. We provide PA services for a wide variety of applications, including simple vocal amplification, large jazz ensembles, and even theatre-filling 8 channel surround sound! In addition to supporting the ongoing live performances and studio projects of the School of Music, we manages a music archive, offers media-transfer and duplication services, and provides technical knowledge and insight for future projects. For information, email Frank Horger at fhorger@illinois.edu.

H. Keys and Properties

The services provided by the School of Music Properties Room include distribution of practice room keys, locker assignments, management of School of Music "loaner" instruments and their repair, AV equipment supervision, inventory control, and certain aspects of physical plant administration. The School of Music does not have a repair tech and sources out the repair of "loaner" instruments. Illinois Bands/Marching Illini instruments and repairs are handled through the Bands Equipment Room in Harding Band Building. The Properties Room is located in the Lower Level of the Music Building in Room 1156.

I. Alumni Office

There are more than 8,000 living alumni of the Illinois School of Music. The annual publication, *Sonorities*, featuring articles about faculty, current students, and alumni, is available from the Music Alumni and Development Relations office in the Music Building on the second floor (217.333.6452).

J. Degree List

If you intend to graduate at the end of a particular semester, you must place yourself on the Degree List through the University's "Self-Service" system (https://apps.uillinois.edu/selfservice/index.html). This is the only way the University knows of your plans to complete your degree. By completing the appropriate section on your registration form, your name will be placed on a Preliminary Graduation List. Of course, things can change, and you may find yourself returning for additional classes for a variety of reasons. Such changes in plans are generally not problematic. Please be sure, however, that your projected graduation date is realistic. If subsequent analysis by the Dean's Office determines that it is not possible for you to graduate in a particular semester, your name will be removed from the Graduation List.

K. Commencement Ceremonies

In addition to University commencement ceremonies, the School of Music hosts a Convocation during on Commencement Weekend. At this event, graduating music majors receive diploma covers and are congratulated by the Director and assembled faculty. Students are invited to participate in this ceremony if they have graduated since May of the previous year or are graduating in May of the current year; students who will graduate by the following August and are within 13 hours of your degree; and/or you will have completed all degree requirements in music education by the end of the Spring semester and are scheduled to do your student teaching during the following Fall semester. Details about this ceremony are available from online at: http://music.illinois.edu/convocation

L. Accompanists

The School of Music provides accompanists for instrumentalists, singers, and choral ensembles, most often through the Accompanying Division. Such arrangements are made between faculty studio teachers and accompanying supervisors. As in nearly every major music school in America, however, there are never enough pianists to accommodate all music student and faculty accompanying needs. Thus, students often resort to hiring their own accompanist for rehearsals, lessons, and recitals. Financial agreements pertaining to such arrangements are not supervised by the School of Music. Students should be aware—before collaborations begin—of the potential cost of hiring an accompanist and budget accordingly for such purposes.

M. Committees

Many standing and *ad hoc* committees of the School of Music contain seats for student members. These include the Performance Studies and Activities Committee, Undergraduate Committee, Committee on Guests, Computer Advisory Committee, Graduate Committee, Fairness in Grading Committee, and the Music and Performing Arts Library Committee. An up-to-date list of such committees is available in the Director's Office (Room 2040 MB). Students should make their interest in serving on such committees known to the Director's Office as early as possible (at the beginning of the fall semester for new students, or, for continuing students, prior to the completion of exams in the Spring semester).