

Internet Policy Portfolio

For this assignment, you are to produce four (or five, if you are a graduate student) one-page documents. The documents should be as follows:

- 1) **An email policy**—define and describe appropriate email habits for a chosen company. You should write this document as if you were the human resources department producing the policy. You should research sample email policies and prospective companies. You are urged to quote the company's mission statement.
- 2) **A comment policy for a publicly accessible website**—define and describe appropriate commenting behavior for a chosen website. You should define that website and write the policy from the perspectives of those individuals running it. You might think about an online newspaper or Reddit.
- 3) **A comment policy for a limited (i.e., private) website or online forum**—describe a netiquette for a private forum, along with a rationale for that behavior. Imagined yourself as the administrator of this forum. You might think about an online classroom forum or a private Facebook group.
- 4) **A personal reflection on internet conduct and behavior***—using evidence (i.e., quotations) from Bolter and Grusin's *Remediation*, Litt's "Imagined Audience," and Lanham's *The Economics of Attention*, I want you to answer the following questions
 - a. What is new about internet communication and what is not?
 - b. What kinds of problems should businesses be cognizant?
 - c. What do students need to know about internet writing in their personal and professional lives?
- 5) **A professional statement on internet ethics (for graduate students)**—produce a document for ethical behavior on the internet as a professional academic.

Please be sure to include a table of contents and clearly delineate each document

**You may exceed the one-page limit for this document*

Objectives:

- To take on the tone and role of different professional writers with respect to online contexts
- To research various samples of online documents
- To differentiate between different levels of internet privacy and write documents that reflect these differences
- To reflect critically on the readings from the semester thus far
- To yield a portfolio that can be showed to prospective employers