Placement Site Catalog
Fall 2022

HDFS 450 Practicum
Human Development and Family Studies
University of Illinois

publish.illinois.edu/hdfs-internship/

Version 1.0
Updated: 02/23/2022

Developmental Services Center

Address: 1304 West Bradley Avenue, Champaign, IL 61821
https://www.dsc-illinois.org/programs_services
(217) 356-9851

Supervisor: Nicole Smith, M.S., CCC-SLP/L
Director, Family Development Center
nsmith@dsc-illinois.org (217) 356-9176

Mission: DSC's mission is "DSC supports people in living a rich and meaningful life." The Mission of the Parent Wonders program (PW) of the Developmental Services Center is to build relationships that positively impact young children's development so they are ready to succeed and eager to learn, by providing support and services that promote family strengths and positive parent-child relationships.

Other information: Our Family Development Department offers multiple programs in addition to Parent Wonders. We have a developmental screening coordinator, 3 pediatric speech/feeding therapists, 3 developmental therapists, and a PLAY project consultant on site. We are also in the process of hiring a pediatric physical therapist. Our providers hold Early Intervention credentials and primarily work with birth-3 populations, although through grant funding we are able to serve children through age 6.

Clientele:

- [x] Infants
- [x] Preschool Age
- [ ] Elementary School Age
- [ ] Middle School Age
- [x] HighSchool Age
- [x] YoungAdult/College Student
- [x] Adults/Parents
- [ ] OlderAdults
- [x] Persons w Disability/Special Needs
- [x] Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: 1.Understand FDC program philosophy, practices and procedures; 2. Recognize developmental characteristics of children birth-five years ; 3. Develop an understanding of the effects of natural environments and experiences on young children's development; 4. Develop an understanding of the effects of trauma on young children's development and the long-term impact on health and development; 5. Observe therapists (developmental therapy, speech therapy) and Parent Wonders home visitors during home visits with a structured observation form; 6. Help facilitate a group for pregnant and parenting teens at Rantoul High School; 7. Build an understanding of the Baby TALK model, including the critical concepts that form the foundation and the curriculum; 8. Review the DSC Cultural Competence Plan; 9. Develop knowledge of screening process and tools for children birth to three; 10.Develop an understanding of the role of families in young children's development and ways to implement family focused practices; 11 Develop an understanding of diversity issues and culturally appropriate practice; 12. Understand the roles of various professionals and develop knowledge regarding teaming practice; 13. Develop an understanding of the state early intervention program including the authorization and billing process; 14. Participate in team meetings and individual case studies

% Time Distribution: 30 with Clientele 60 Administrative 10 Clerical

Hours: 8:30 or 9 to 5 Monday thru Friday.

Suggested Background:

Required Skills: Experience with diverse populations and children is a plus

Urbana High School Family Consumer Sciences Program

Address: 1002 South Race Street, Urbana, IL 61801
www.tinytigerspreschool.weebly.com

Supervisor: Amanda Perez-Rosser,
CTE Department Chair/FCS Teacher
arosser@usd116.org (630) 363-1013

Mission: Urbana High School is located in Urbana, Illinois. We have a diverse population of 1,200 students. At Urbana High School we have four full time FCS teachers, we teach a variety of child development, financial management, culinary arts, and design courses. At UHS you could gain experience working with pre-school children and high school students. In addition to gaining experience in classroom instruction & management, there are also opportunities to learn about grant management.

Please contact Amanda Perez-Rosser (arosser@usd116.org) for additional information.

Clientele:

- ☐ Infants
- ☐ Middle School Age
- ☐ Adults/Parents
- ☑ Preschool Age
- ☑ HighSchool Age
- ☐ OlderAdults
- ☐ Elementary School Age
- ☐ YoungAdult/College Student
- ☑ Persons w Disability/Special Needs
- ☐ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Lesson planning, teaching, grading, forming relationships, grant management, promotion and design, and problem solving

% Time Distribution: 50 with Clientele 30 Administrative 20 Clerical

Hours: 10 to 15 hours or more; no weekend or evening hours

Suggested Background: Interest in education or early childhood education

Required Skills: Flexibilty, willingness to problem solve, organization, and communication skills

Urbana Early Childhood Program

Address: 2202 East Washington, Urbana, IL

Supervisor: Lily Jimenez, Master of Education in Curriculum and Instruction with a Specialization in Bilingual Educatio
Lead Multilingual Coordinator EC-5
ijimenez@usd116.org (217) 384-3616

Mission: UECS is a state funded Pre-K program that serves Urbana children that are eligible for the program ages 3-5

Clientele:

- ☐ Infants
- ☐ Middle School Age
- ☐ Adults/Parents
- ☑ Preschool Age
- ☐ HighSchool Age
- ☐ OlderAdults
- ☑ Elementary School Age
- ☐ YoungAdult/College Student
- ☑ Persons w Disability/Special Needs
- ☑ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: I would prefer a Bilingual candidate. UECS has 2 Spanish bilingual pre-k classroom and I also work with the districts Spanish Dual language programs. The intern can expect attending meetings and spending time in Pre-K classrooms.

% Time Distribution: 80 with Clientele 10 Administrative 10 Clerical

Hours: Between 10-15 hours

Suggested Background: A student that is interested in working with Linguistically and Culturally diverse students and families.

Required Skills: Spanish Bilingual or French. Comfortable interacting with children.

CU One to One Mentoring/Champaign Unit 4 School District

Address: 703 S. New, Champaign, IL 61820

www.cu1to1.org www.champaignschools.org

Supervisor: Lauren Smith, B.S.
Community Outreach Coordinator
smithla@u4sd.org (217) 351-3722

Mission: CU One to One – To positively impact the lives of select Champaign –Urbana students by pairing them with adult mentors to provide support, encouragement, and guidance.

Unit 4 – The mission of the Champaign Unit 4 School District, in partnership with the community, is to guide all students in gaining knowledge, skills, and attitudes necessary to direct their lives, improve a diverse society, and excel in a changing world by providing dynamic, resource-rich learning environments and experiences in which people and lifelong learning are valued.

Clientele:

- ☐ Infants
- ☐ Preschool Age
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- ☑ Middle School Age
- ☑ HighSchool Age
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- ☐ OlderAdults
- ☐ Persons w Disability/Special Needs
- ☐ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: At the beginning of the fall it is primarily clerical as we sort through databases to locate our 500 mentees. In mid-September the work switches to recruitment and training of new mentors and placement of volunteers. (Intern would see the background check process required for volunteers in the school district.) I primarily oversee the mentor program and don't have direct contact with students club takes place at Garden Hills Elementary School on Mondays and Wednesdays from 3 – 4 and if their schedule allows, they could participate in this and have contact with students. I do quite a bit of prep work for trainings and the Homework Club, so they would see the behind the scenes work that goes into making a program run.

% Time Distribution: 35 with Clientele 25 Administrative 40 Clerical

Hours: Completely up to the intern, but 10 would probably work better than 15. Our mentor trainings are held in the evening, Garden Hills Homework Club is held from 3-4 on Mondays and Wednesdays. All other work could be done between the hours of 8:30 – 5, M-F.

Suggested Background: Interest in not-for-profit work and school systems. (I would be glad to take them to a school board or One to One Scholarship Board meeting if interested. These happen at night.) My job consists of more organization of events and programs than actual interaction with students, so it needs to be someone who enjoys this. Good for someone interested in mid-level not-for-profit management.

Required Skills: Basic computer skills – Word, Excel (beginning) Organizational skills – filing, sorting, compiling folders, etc. Interest in learning

DREAAM Opportunity Center

Address: 302 West Church St., Champaign, IL 61820
www.dreaam.org

Supervisor: Tracy Dace, M.A.
Founder and Chief Executive Officer
(217) 530-0010

Mission: DREAAM primarily reaches Black males ages 3-25, however the program has also expanded to include girls. We focus on children and young adults, some facing tough odds, needing to overcome challenges such as school suspension, anger issues, parental incarceration, community violence and low academic skills. We reach out to families, community organizations, churches, schools, and service providers to produce caring, outcome-driven services for children and young adults. DREAAM teaches essential life skills throughout our curriculum—collaboration, contribution, self-regulation, adaptability, attachment, and belonging—to prepare our students for college and career success. In addition to these services, DREAAM offers family-based programming and events to teach effective parenting skills and empowerment to position parents and caregivers as leaders in schools and communities.

Clientele:

- ☐ Infants
- ☑ Preschool Age
- ☑ Elementary School Age
- ☑ Middle School Age
- ☑ HighSchool Age
- ☑ YoungAdult/College Student
- ☐ Adults/Parents
- ☐ OlderAdults
- ☐ Persons w Disability/Special Needs
- ☐ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties:

- Serve as a consistent and positive role model for peers & children
- Encourage, support, and assist youth & young adults in identifying and achieving academic and/or professional goals
- Engage in community-based learning, service and tasks
- Develop strategic and engaging programming activities for youth & families
- Provide culturally-informed, trauma-informed interventions with youth
- Collaborate with community partners and other agencies to advance programming
- Assist with grant writing and other agency-based administrative projects

% Time Distribution: 75 with Clientele 25 Administrative 1 Clerical

Hours: Flexible between 10-20 hours/week depending on credits hours
Weekdays between 9am and 6pm

Suggested Background:

- Patience, compassion, empathy and understanding in all interactions with DREAAMers and staff
- Passion for youth and young adults and their success

Required Skills:

Knowledge and respect for diverse cultures/lifestyles and problems of poverty in the community

- Maintain flexibility, be able to adjust quickly based on feedback and respond effectively

Real Life Families

Address: P.O. Box 88, Savoy, IL 61874
https://reallifefamilies.org/

Supervisor: Christine Leeb, BS in Education, MS in Psychology (Child & Adolescent Development)--in progress
Executive Director
christineleeb92@gmail.com or reallifefamilies.o (217) 721-7449

Mission: Our mission: To strengthen families and promote healthy parent-child relationships…even in those real-life moments.

Our vision: Real Life Families envisions a community where every parent, regardless of background or income, has stigma-free, easily accessible, and no-cost parenting support, mentorship opportunities, and effective research-based and culturally adaptable parenting tools creating stronger family teams and children who are thriving with healthy social, emotional, cognitive, and character skills.

Clientele:

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- ☐ HighSchool Age
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- ☑ Adults/Parents
- ☐ OlderAdults
- ☐ Persons w Disability/Special Needs
- ☐ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Duties: Observing and teaching parenting classes, workshops and trainings
Developing curriculum relevant to today's families
Presenting meaningful information to a parenting group
Leading discussions at a parenting group
Connecting with community organizations for parenting workshops
Community Outreach opportunities
Fundraising Opportunities
Learning behind-the-scenes of running a nonprofit with weekly meetings with the Executive Director
Opportunities to initiate program and service ideas to benefit parents and/or kids in our community

% Time Distribution: 35 with Clientele 55 Administrative 10 Clerical

Hours: We would need an intern with the opportunity to be flexible as our hours vary week to week depending on our classes, workshops, parenting groups, outreach events, etc. Most of our parenting classes are in the evenings. Our parenting groups meet during the day–usually in the mornings. Our mobile unit is on weekends and usually our fundraisers are too. The weekly Executive Director-Intern Meeting would be the same day and time each week.

Suggested Background: It would be helpful if someone was very interested in working with families or parents.

Required Skills: Great communication skills is very helpful, but we can be flexible with the intern's comfortability level and provide opportunities that are meaningful to any student as long as they are passionate about strengthening families and promoting healthy parent-child relationships, we will have a great time! Presentation Skills, Curriculum Development, College Class to Real-World Application, Leadership skills, Creativity

United States Marshals Service

Address: 201 S. Vine Street, Urbana, IL 61802
https://www.usmarshals.gov/

Supervisor: Danielle Hale, B.S. Administration of Criminal Justice, Bradley University
Supervisory Deputy US Marshal
danielle.hale@usdoj.gov (217) 344-9945

Mission: Nation's oldest and most versatile law enforcement agency. 94 district offices across the country. Our mission includes protecting the judiciary, apprehending fugitives, housing and transporting federal detainees, managing and selling seized assets acquired by criminals through illegal activated and operating the Witness Security Program.

Clientele:

- ☐ Infants
- ☐ Preschool Age
- ☐ Elementary School Age
- ☐ Middle School Age
- ☐ HighSchool Age
- ☑ YoungAdult/College Student
- ☑ Adults/Parents
- ☑ OlderAdults
- ☑ Persons w Disability/Special Needs
- ☑ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Administrative duties, observation of the judicial process to include attending court proceedings, shadowing a Deputy US Marshal, learning about investigative techniques and office projects as needed.

% Time Distribution: 10 with Clientele 80 Administrative 10 Clerical

Hours: Our hours for interns range from Mon-Fri 9-4PM. We work directly with the academic institution to match requirements.

Suggested Background: Should have some interest in the law enforcement field. Our internship is a highly competitive selection process each semester.

Required Skills:

Prevent Child Abuse Illinois

Address: 528 South 5th Street Suite 211, Springfield, IL 62701
www.preventchildabuseillinois.org

Supervisor: Jill Duden, Masters in Science (Family Service)
Prevention Specialist
jduden@pcaillinois.org (217) 898-9498

Mission: The mission of Prevent Child Abuse Illinois is to prevent child abuse by providing statewide leadership through education, public awareness, support for community initiatives and advocacy.

Clientele:
- ☐ Infants
- ☐ Preschool Age
- ☐ Elementary School Age
- ☐ Middle School Age
- ☐ HighSchool Age
- ☐ YoungAdult/College Student
- ☑ Adults/Parents
- ☐ OlderAdults
- ☐ Persons w Disability/Special Needs
- ☐ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Assist with implementation of Childhood Neglect statewide program, including brochure development, assistance with local webinars and trainings, research on new initiatives related to childhood neglect.

% Time Distribution: 20 with Clientele 50 Administrative 30 Clerical

Hours: 10-12 hours weekly; 8-4pm Monday – Friday
**May be an evening training periodically.
This internship will be remote with some in-person meetings. I work from home, and will need to meet weekly (virtually) with the intern. We would be able to meet in-person sometimes, but there would be no “office” for the intern to come and work.

Suggested Background: Work experience with children (day care or babysitting).
Work experience with CANVA, or other brochure creation software.
Basic office/computer skills.

Required Skills: Passion for working with children, skills in basic child development, and a desire to increase knowledge of childhood neglect

The Center for Youth and Family Solutions

Address: 1315A Curt Drive, Champaign, IL 61821

Supervisor: Sue Hirschman,
Volunteer/Intern Coordinator
shirschman@cyfsolutions.org

Mission: The Center for Youth and Family Solutions is a comprehensive, not-for-profit social service agency. Our agency provides strength-based, family-centered, trauma-responsive services to youth and families in need throughout Central Illinois and Eastern Iowa.

We offer critical counseling, casework, and support services to help people struggling with trauma, grief, loss, abuse, neglect and other significant family life challenges. Our agency provides foster care services for abused and neglected children; adoption services; crisis response for runaways and their families; delinquency prevention services for at-risk youth; residential treatment for abused and neglected boys; professional counseling for children, individuals, couples, and families; in-home counseling for seniors; mental health crisis response for youth; and community advocacy programs. As a result, we serve over 20,000 people each year throughout 37 counties.

Foster Care
The Center for Youth and Family Solutions is the largest provider of Foster Care Services in Central Illinois, with offices in Bloomington, Champaign, Danville, Galesburg, Peoria, LaSalle, Lincoln, Springfield, Macomb and Rock Island. The overall goal of the CYFS child welfare program is to keep kids safe and support families to resolve challenges so they can be healthy, stable, and safe. CYFS provides collaborative, strength-based, client-focused, clinical and casework services.

Youth, Family, and Community Outreach Services
The major focus of the Youth, Family, and Community Outreach Services is to offer prevention, diversion and intervention services targeting youth to stabilize families in crisis, prevent juvenile delinquency and divert youth at risk of involvement in the child welfare or juvenile justice systems.

Clientele:

- ☐ Infants
- ☐ Preschool Age
- ☐ Elementary School Age
- ☐ Middle School Age
- ☐ HighSchool Age
- ☐ YoungAdult/College Student
- ☐ Adults/Parents
- ☐ OlderAdults
- ☐ Persons w Disability/Special Needs
- ☐ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: This will depend on the specific program you work with. We will talk about potential duties during the interview process.

% Time Distribution: ☐ with Clientele ☐ Administrative ☐ Clerical

Hours: Almost all of the hours will be between 9 am and 5 pm (weekdays).

Suggested Background:

Required Skills:

Crisis Nursery

Address: 1309 W. Hill St., Urbana, IL 61801

crisisnursery.net
(217) 337-2731

Supervisor: Kelli Bertram, LCSW
Family & Intern Coordinator
kbertram@crisisnursery.net (217) 353-5304

Mission: Crisis Nursery creates an "Island of Safety" dedicated to the prevention of child abuse and neglect by providing 24-hour emergency care for children ages birth to 6 years and provide support to families in crisis.

Clientele:

- [x] Infants
- [x] Preschool Age
- [x] Elementary School Age
- [ ] Middle School Age
- [ ] HighSchool Age
- [ ] YoungAdult/College Student
- [x] Adults/Parents
- [ ] OlderAdults
- [x] Persons w Disability/Special Needs
- [x] Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Interns would provide direct child care and participate in counseling familes in crisis.

% Time Distribution: 33 with Clientele 33 Administrative 33 Clerical

Hours: 15 hours week, likely 2-3 days per week. Time spent: contact with clients - 33%; admin - 33%; clerical - 33%.

Suggested Background: Some experience with kids and families. Some skills in planning activities for children.

Required Skills: Basic child care skills; Basic use of computer skills; Basic understanding of low income families.

Child Care Resource Service

Address: 314 Bevier Hall, 905 S. Goodwin Avenue, Urbana, IL 61801
http://ccrs.illinois.edu/
(217) 333-3252

Supervisor: Brenda Eastham, Masters Human Resource Education Director
bkellis@illinois.edu (217) 244-7727

Mission: Child Care Resource Service (CCRS) is a resource and referral service serving parents and providers in Champaign, Douglas, Iroquois, Macon, Piatt, and Vermilion counties. CCRS helps parents locate available child care and maintains current, detailed information on more than 700 licensed and licensed-exempt centers and family child care providers in East Central Illinois. Staff persons are experienced professionals who assist parents in clarifying their child care needs and evaluating quality center or family child care arrangements. CCRS staff provide parents with a list of child care options and information on how to select quality care. The CCRS Quality Team consults directly with child care providers in obtaining their Circles of Quality through ExceleRate IL. CCRS also manages the state program of financial child care assistance and provides technical assistance to parents and providers involved with this program. This includes processing applications from parents, processing provider payments, and re-determining eligibility every six months. CCRS provides training workshops and resource materials to child care providers listed with the service. CCRS is available to contract with local employers for parent referrals, training and technical assistance.

Clientele:

- [x] Infants
- [x] Preschool Age
- [ ] Elementary School Age
- [x] Middle School Age
- [ ] HighSchool Age
- [x] YoungAdult/College Student
- [x] Adults/Parents
- [x] OlderAdults
- [x] Persons w Disability/Special Needs
- [ ] Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Interns will be provided with an overview of the services provided. Experiences included:
•Facilitating training, Attending outreach event and talking about CCRS services, Shadowing quality staff to child care providers home/center, Attending a license exempt monitoring visit with a health and safety coach, Greeting clients and child care providers

% Time Distribution: 20 with Clientele 50 Administrative 30 Clerical

Hours: We can be flexible between the 10-15 hours; Primary hours between 8:30 – 4:30; however occasional evenings (2-3 hours) or Saturday (4 hours)

Suggested Background: Interns should have an interest in one or more of the following: Working with parents with a variety of child care needs; becoming familiar with the range of child care services available to parents; collecting data on child care demand and supply; helping local employers to offer child care services to their clients and/or employees.

Required Skills: Comfortable with various technology, able to interact with children and adults, organized, detail oriented, creative

C-U Early Project

Address: 2202 E Washington, Urbana, IL 61802

www.usd.org/uecs
(217) 384-3616

Supervisor: Kelly Russell, Master - Early Childhood Admin
Program Director
krussell@usd116.org (217) 384-3616

ext. 4172.

Mission: CU Early is a program funded through ISBE and housed within the Urbana School district Early Childhood program. CU Early serves at-risk children 0-3 yrs, pre-natal moms and their families, and teen parents. This occurs through home visiting services to at risk families and their children.

Clientele:

- [x] Infants
- [ ] Middle School Age
- [x] Adults/Parents
- [ ] Preschool Age
- [x] HighSchool Age
- [ ] OlderAdults
- [ ] Elementary School Age
- [ ] YoungAdult/College Student
- [x] Persons w Disability/Special Needs
- [x] Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: For the majority of the internship, you will be working closely with the home visitors and conducting home visits with enrolled families.

Other potential duties include:
Observe, and possible Co-Facilition of Parent Workshops and Playgroups.
Accompany Parent Educators on home visits as assigned by Program Director.
Motivate and encourage parent engagement and follow through.
Model appropriate and productive behavior and support the Parent/child relationship
Complete satisfaction surveys and follow-up assessments with enrolled parents via phone.
Complete Family file review audits.
Gather/create resources for Parent Educators as requested.
Prepare for and participate in outreach as requested.
Attend training as required by Program Director.
Participate in team meetings, individual supervision and other committees/meetings asrequested/assigned.
Share information and resources with CU Early team.
Maintain up to date work schedule as agreed upon with Program supervisor

% Time Distribution: 80 with Clientele | Administrative | Clerical

Hours: 10-12 hrs per week. CU Early follows the Urbana School District Calendar. The hours at school are 8:30-4 pm, and there may be some weekend or eveving events to attend as well.

Suggested Background: CU Early is a birth to 3 homevisiting program that supports parent-child relationships. So, it would be helpful if the student has knowledge of child development (from birth to 3).

Required Skills: Because 50% of our enrollment is with Spanish speakers, it is imperative that the intern is fluent in Spanish (verbally and written). It is also a requirement that the student has reliable transportation to be able to meet the home visitor at the families' homes. Additionally, since we work with at-risk families who have limited resources, it is also helpful for the intern to be non-judgemental and supportive to all families.

ACES Career Services

Address: 1101 South Goodwin, Urbana, IL
academics.aces.illinois.edu/career-services
(217) 244-4540

Supervisor: Jean Drasgow, MA HR & MS Rehab. Admin.
Director of Career Services
jdrasgow@illinois.edu (217) 333-0981

Mission: ACES Career Services connects students to careers and employers to students.

Clientele:
- ☐ Infants
- ☐ Preschool Age
- ☐ Elementary School Age
- ☐ Middle School Age
- ☐ HighSchool Age
- ☑ YoungAdult/College Student
- ☐ Adults/Parents
- ☐ OlderAdults
- ☐ Persons w Disability/Special Needs
- ☐ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties:

Project Management: Organize educational e-newsletter production
- Use webtools to create weekly e-newsletter
- Prepare 250 word or less career-oriented theme stories
- Convert student/alumni questionnaire into a story for editing
- Upload relevant photos
- Search Handshake and create job list or upload from team member
- Search Handshake and create event list
- Find/add quote

Assist with the ACES + LAS Career Fair
Assist with class presentation preparation
Special project as related to students' interests (podcast, career guide, internship guide, standard operating procedure etc.)

Conditional Duties (after orientation)
- Meet with students and conduct resume reviews
- Assist students with job searches
- Prepare tailored to job behavioral based interview questions, conduct mock interviews, and provide feedback
- Refer students for career counseling

% Time Distribution: 30 with Clientele | 70 Administrative | Clerical

Hours:
- Usually during the workday, can be discussed if special circumstances

Suggested Background:
- Mature, dependable, and professional

Required Skills:
- Strong written and verbal communication skills
- Strong organizational and leadership skills
- Ability to work independently on projects
- Willingness to work up to 10-15 hours/week in blocks of at least 2 hours
- Proficiency using Microsoft Office software including Excel, Word, PowerPoint, Access and Publisher
- Maintain confidentiality
- Obtain FERPA training

Illinois Early Intervention Clearinghouse

Address: 51 Gerty Dr., Room 20, U of I Children's Research Center, Champaign, IL 61
eiclearinghouse.org

Supervisor: Sarah Isaacs, MLIS
Project Coordinator
isaacs@illinois.edu (217) 265-6875

Mission: The Illinois Early Intervention (EI) Clearinghouse identifies and collects research-based and best-practice early intervention information to share with families and is operated by the Early Childhood and Parenting (ECAP) Collaborative at the University of Illinois. The EI Clearinghouse is funded by the Illinois Department of Human Services. The Illinois Early Intervention (EI) Program provides a collection of services for families of children from birth to age 3 who have disabilities or developmental delays or who are at risk of having developmental delays. Families are the key to successful early intervention. Our mission is to provide families with the information they need to support their children's growth and development.

Clientele:

- [x] Infants
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- [x] Adults/Parents
- [ ] OlderAdults
- [ ] Persons w Disability/Special Needs
- [ ] Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Assist early intervention families and professionals, in-person and electronically, in finding information about children with special needs and developmental delays including researching and recommending resources on specific health topics, creating short video clips for social media, assist with presentations for E.I. professionals in the field.

% Time Distribution: 20 with Clientele 40 Administrative 40 Clerical

Hours: 10 hours week; Monday - Friday 8:00 to 5:00

Suggested Background: Experience or interest in working with families with children under five and/or children with special needs.

Required Skills: Ability to work independently, conscientiousness in performing tasks and good customer service skills.

READY Program

Address: 45 E. University Ave, Champaign, IL 61820
www.readyprogram.org

Supervisor: Greg Jahiel, LCSW
School Social Worker
gjahiel@readyprogram.org (217) 239-0322

Mission: Cultivating Change, Transforming Lives. READY is a regional alternative school that serves students in grades 6-12 who have been expelled or are at risk of expulsion; have experienced multiple suspensions; are returning to the community following incarceration; are chronically truant; or are experiencing school failure for other reasons. At READY, students have much smaller class sizes, receive more intensive social work services, linkage to community-based programs, and school-based programming that includes life skills, social skills, child development, mindfulness, and culinary arts.

Clientele:

- ☐ Infants
- ☐ Preschool Age
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- ☐ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Interns will: (1) Work one-on-one with students inside and outside of the classroom, (2) Attend school-based meetings with family, students, and other school officials, (3) Participate in teaching lessons or facilitating workshops in the classroom, (4) Participate in home visits.

% Time Distribution: 70 with Clientele 20 Administrative 10 Clerical

Hours: Monday through Friday: 8 am to 3 pm; Tuesday: Meeting from 2:30 pm to 3:30 pm; Wednesday: Meeting from 2:30 pm to 3:30 pm

Suggested Background:

Required Skills: 1. Communication skills 2. Flexibility/Adaptability 3. Organized 4. Team player 5. Prior knowledge working with students ages 11-19 years.

Merci's Refuge

Address: 209 E. Wilber Ave, Champaign, IL 61822
www.mercisrefuge.org

Supervisor: Nate Himes, BS-HDFS; MSW; LCSW
Chief Operating Officer
nhimes@hopeforafuture.com (217) 898-0009

Mission: A residential program for adult women who are seeking feedom from various life-controlling issues.

Clientele:

- [x] Infants
- [ ] Middle School Age
- [x] Adults/Parents
- [ ] Preschool Age
- [ ] HighSchool Age
- [ ] OlderAdults
- [ ] Elementary School Age
- [x] YoungAdult/College Student
- [x] Persons w Disability/Special Needs
- [x] Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Building rapport with residents. Connecting residents with resources in the community, including researching/visiting other organizations. Planning activities and outings. Taking part in team meetings, and resident meetings. Projects specific to areas of interes. Co-facilitate groups related to healthy relationships and coping skills.

% Time Distribution: 40 with Clientele 40 Administrative 20 Clerical

Hours: 12-15 hrs week

Suggested Background: Experience working with low-income populations and diverse populations. Experience with faith-based Christian organizations.

Required Skills:

1. Building trust and rapport
2. Confidentiality
3. Strengths based Service
4. Prenatal and Early Childhood development
5. Basic principles of case management and counseling

Land of Lincoln Legal Aid

Address: 203 N 1st St, Champaign, IL 61820

www.lollaf.org

(217) 356-1351

Supervisor: Sally Kolb, J.D.

Senior Attorney and Family Law Task Force Coordinator

skolb@lincolnlegal.org; (217) 356-1351

Mission: Land of Lincoln's mission is to provide eligible low-income and senior residents of central and southern Illinois with high quality civil legal services in order to obtain and maintain their basic human needs. Through advice, representation, advocacy, education, and collaboration, we seek to achieve justice for those whose voices might otherwise not be heard; to empower individuals to advocate for themselves; and to make positive changes in the communities we serve.

Our Eastern Regional Office is located in Champaign, and has a staff of 9 attorneys, 1 paralegal, 3 support staff, and 1 Americorps*VISTA. Our family law focus is on representation of domestic violence victims and their dependents. We handle orders of protection, sexual assault civil no contact orders, stalking no contact orders, divorces, and custody cases. We work with local domestic violence agencies to provide full service to our clients

Clientele:

- [x] Infants
- [x] Preschool Age
- [x] Elementary School Age
- [x] Middle School Age
- [x] HighSchool Age
- [x] YoungAdult/College Student
- [x] Adults/Parents
- [x] OlderAdults
- [x] Persons w Disability/Special Needs
- [ ] Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Our interns work alongside our attorneys in representing our clients. Interns may sit in on client interviews, conduct follow up phone calls with clients, draft letters or court pleadings for clients, and provide information to clients at the attorney's direction. Interns will also learn what it means to work in a professional office setting, being part of the team and seeing how co-workers assist one another.

% Time Distribution: 75 with Clientele 5 Administrative 20 Clerical

Hours: 10-15 hours per week. The office is open from 9 a.m. to 5 p.m., Monday through Friday. We are able to work with the student's class schedule to create an effective internship experience.

Suggested Background:

Required Skills:

The Uniting Pride (UP) Center of Champaign County

Address: 1001 S. Wright Street, Champaign, IL 61820

www.unitingpride.org

Supervisor: Jaz Routon, MA
Doctoral Candidate in HDFS
jasmine@unitingpride.org /routon2@illinois.ed (217) 693-8450

Nicole Frydman, Director of Operations (nicole@unitingpride.org) will provide additional supervision.

Mission: Uniting Pride exists to create a Champaign County where all who identify as sexual and/or gender minorities can live full, healthy, and vibrant lives. Uniting Pride of Champaign County will achieve this mission through promoting the well-being of the overall community through advocacy, education, and outreach. Uniting Pride is working to strengthen our community through visibility and celebration, connecting our community to each other by facilitating safe and genuine social interactions, serving as a community hub for resources and information, and advocating for our community through education.

Clientele:

- ☐ Infants
- ☑ Preschool Age
- ☑ Elementary School Age
- ☑ Middle School Age
- ☑ HighSchool Age
- ☑ YoungAdult/College Student
- ☑ Adults/Parents
- ☑ OlderAdults
- ☐ Persons w Disability/Special Needs
- ☐ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: Interns can expect to gain experience and skills in LGBTQ cultural competency. The interns can expect to gain knowledge from educational workshops provided to the community and well as opportunity to co-lead the workshops to various community organizations in Champaign County. Our most active support group are for youth and parents. The interns can expect to gain experience in facilitating groups for both or either by sitting in on the groups and gaining first-hand experience with topics and issues that groups tackle. Depending on the intern's interest, there is potential to start and facilitate other groups as well. For instance, an intern could take leadership over a pre-teen group. Lastly, interns could gain administrative, program-oriented experience.

% Time Distribution: 50 with Clientele 40 Administrative 10 Clerical

Hours: The hours will vary depending on the intern's interests. For example, the youth group meets on Monday evenings. If the intern is interested in working with the youth group, the hours may require assisting in preparation for and attending the group. Previous interns held office hours to prepare for group sessions from 3-8 pm on Mondays and again on Wednesday mornings for program development. Hours are flexible outside of scheduled support group meeting times. Depending on the interest of the intern, the group meeting times would be required. For instance, the youth group meets on Monday evenings from 6-8 pm. If the intern is interested in assisting with program development, some weekends may be required.

Suggested Background: Familiar with LGBTQ identities

Required Skills: Students do not need to have previous experience with LGBTQ+ populations but need to express affirmation for the queer community. Confidentiality is required, especially of the clients we serve when participating in offered support groups. Upon starting, the intern will need to sign a confidentiality agreement for Uniting Pride and pass a background check (if working directly with children or youth).

Job Resource Center at Moraine Valley Community College

Address: 9000 W. College Parkway, Palos Hills, IL 60465
www.morainevalley.edu/jrc

Supervisor: Pamela Payne, Doctor of Education in Ethical Leadership; Master of Science in Counseling and Education
Director of Job Resource Center
paynep6@morainevalley.edu (708) 974-5435

Mission: The Job Resource Center prepares and connects students, alumni and community members for the world of work through job and internship opportunities, as well as assist employers in the recruitment and retention of their next great hire.

Our mission is accomplished by providing comprehensive education of relevant employment related issues; excellent employer, faculty and staff relations; job and internship listings; student and alumni appointments; workshops and presentations; career-related recruiting and networking events to enhance the successful pursuit of employment and internship opportunities.

Clientele:

- ☐ Infants
- ☐ Preschool Age
- ☐ Elementary School Age
- ☐ Middle School Age
- ☐ HighSchool Age
- ☑ YoungAdult/College Student
- ☑ Adults/Parents
- ☑ OlderAdults
- ☑ Persons w Disability/Special Needs
- ☑ Immigrants/refugees

Intern Responsibilities, Hours, and Qualifications

Duties: This internship will be 100% remote.

Assist students, alumni, and community members in reaching their personal, career and academic goals through virtual one-on-one appointments and presentations
Enhance leadership skills by mentoring interns and JRC student employees
Gain knowledge in how to prepare reports and assessments that capture program effectiveness and learning outcomes through the collection of data analytics
Learn how to teach interviewing strategies and resumes & cover letter techniques that showcase transferable skills
Develop relevant program and services that meet the needs or returning adult students
Create marketing strategies, including social media, that draws individuals from diverse populations and underrepresented groups
Explore higher education as a career industry

% Time Distribution: 35 with Clientele 50 Administrative 15 Clerical

Hours: 10 - 15 hours/week; This internship will be 100% remote.
Monday or Tuesday 8:30am – 6pm
Wednesday – Friday 8:30am – 4:30pm

Suggested Background: We welcome everyone to apply.

Required Skills:
- Experience working with diverse populations and underrepresented groups
- Service-oriented with high emotional intelligence, critical thinking skills, good judgement, and interpersonal abilities
- Capability to meet deadlines, time management and organizational skills, and utilize discretion in handling confidential information.
- Exceptional written and verbal communication skills with ability to present information to various audiences of all sizes via virtual platforms

- Analytical skills with proficiency in Microsoft operating systems such as: Excel, Access, PowerPoint, Word, and Outlook/email
- Ability to collect, read and interpret data or willingness to learn
- Attention to detail and excellent organizational skills
- Experience in virtual communication tools and familiarity with the professional use of social media

Internship Opportunities in Community Health Initiatives

Home Visiting Services/Healthy Beginnings/Family Foundations*

Healthy Beginnings and Family Foundations are Nurse Home Visiting programs that support new moms and their families in the CU area. Healthy Beginnings primarily targets socially high risk families and is longer term, whereas Family Foundations is universal (offered to all deliveries at Carle) and short term in the postpartum time period. Both work with our interdisciplinary team of Social Work, Early Childhood Education, and Community Ambassador to provide high quality wrap around care to these families in the home and community setting.

Intern opportunities/responsibilities include assistance with data collection and organization, shadow opportunities on home visits, assistance with community support including food box delivery, clothing drives, events we are representing the programs, and assistance with social media messaging/management.

Mobile Clinic*

Mobile Health Services works to bring high quality healthcare directly into the community. This full service walk-in clinic is for all ages. Interns may be working on data collection and spreadsheet development, working on the Mobile Market or helping with patient throughput during large events, helping make Back to School Packets, helping with supply/equipment organization.

Faith Community Health

Faith Community Health promotes health equity, fostering wellness, prevention of disease, and healthier lifestyles through innovative methods leading to life changing access to care. The Intern would assist with preparing health and wellness materials for community events, working on developing searchable database of faith communities across the Carle service area, assembling Vial of Life kits, helping assemble the Faith Community Health newsletter, helping with health promotion and prevention events, and attending meetings with the Faith Community Health team.

Rural Health & Farm Safety

The Carle Center for Rural Health and Farm Safety works in our rural communities to education about safety and health at home, in their community and on farms. We work to offer training to young workers being hired to work on farms and serve as a resource for all types of prevention and injury materials to organizations and businesses. We also work with emergency responders to make sure they have training to quickly and safety respond to these emergencies. We also participate in many community events.

Intern duties include, but are not limited to, developing, planning, implementing and evaluating such programs as, Emergency Response Programs, Farm Safety Days, Emergency Action Tubes and other farm safety/injury prevention community events. Assist coordinator with curriculum development as new programs arise. May also assist in teaching some programs.

*Please note that home visits and time directly on the Mobile Clinic may be limited.

To apply:

Contact Amy Rademaker at (217) 365-7961 or amy.rademaker@carle.com