



Information Technology

# **2018 Annual Meeting IT Technical Training Purdue University**



## Welcome to Purdue University!

Welcome to the 2018 Big Ten Academic Alliance IT Technical Training Meeting hosted by Purdue University. We are glad you are here!

During the next several days, we hope that you will have a wonderful experience not only learning from your fellow Big Ten colleagues, but that you will also continue and build new friendships.

If you need anything at any time, please reach out to any member of the Purdue University team who will be present at the meeting.

Welcome to Purdue!

### Monday, May 7:

- Optional Campus Tours
- Reception in 1869 Tap Room
- Dinner at Walt's Other Pub

### Tuesday, May 8

- Breakfast
- Morning Sessions
- Lunch
- Tour of WALC
- Afternoon Sessions
- Gathering at 1869 Tap Room
- Dinner at Nine Irish Brothers East

### Wednesday, May 9:

- Breakfast
- Morning Session
- Future Planning
- Optional Lunch



# Schedule for Monday, May 7

## Optional Campus Tours



If you signed up for an optional campus tour, please meet Joe Conte in the lobby of the Purdue Memorial Union Club Hotel on Monday afternoon. Contact Joe at [conte@purdue.edu](mailto:conte@purdue.edu) to let him know when you're ready for a tour!

## Pre-Dinner Gathering



Join us in the **1869 Tap Room** on the Ground Floor of the Purdue Memorial Union for an Indiana craft beer, a glass of wine, or a soft drink of your choice!

## Dinner



Dinner will be at **Walt's Other Pub** located in Lafayette. We will car pool to dinner.

You may preview Walt's menu at [http://  
waltsotherpub.com/menu.php](http://waltsotherpub.com/menu.php)

## Dessert



If you want to satisfy your sweet tooth after dinner, there are several options on and near campus that you may choose from. Some places even deliver!

## Breakfast



Breakfast will be served starting at 8:00 am in the **Purdue Memorial Union, Room 230** (the Director's Room).

The Breakfast buffet menu includes scrambled eggs, buttermilk pancakes with maple syrup, country sausage links, Potatoes O'Brien, along with a fresh fruit salad, yogurt, dry cereals with milk, breakfast pastries, bagels, butter, fruit preserves, and cream cheeses. Coffee, tea, and juice is included.

*\*Breakfast cost is covered by the conference.*

## Snack

An assortment of cookies, brownies, and fresh fruit will be available for a snack. Gluten-free options will be available.

## Lunch



We will take a short walk to **Another Broken Egg** for lunch. Another Broken Egg serves sandwiches, brunch favorites, and breakfast staples.

Visit <https://www.anotherbrokenegg.com/location/west-lafayette> for information, including a full menu.

*\*Lunch cost is covered by the conference*

## Dinner



We will car pool from the Purdue Memorial Union after our traditional group photo to go to **Nine Irish Brothers East** for Dinner.

Visit <http://www.nineirishbrothers.com/menu> for information and their full menu.

# Wednesday, May 9

## Dining Information

### Breakfast



Breakfast will be served starting at 8:00 am in the **Purdue Memorial Union, Room 230** (the Director's Room).

The Breakfast buffet menu includes scrambled eggs, buttermilk pancakes with maple syrup, country sausage links, Potatoes O'Brien, along with a fresh fruit salad, yogurt, dry cereals with milk, breakfast pastries, bagels, butter, fruit preserves, and cream cheeses. Coffee, tea, and juice is included.

*\*Breakfast cost is covered by the conference.*

### Lunch



Lunch is optional. If you want to grab a bite to eat before leaving West Lafayette, join in a group lunch right after the conclusion of the conference!

We'll decide where to eat Wednesday morning!



# Schedule for Tuesday, May 8

Time	Event	Location
8:00 AM	Breakfast	Purdue Memorial Union, Room 230
9:00 AM	Opening Remarks	Wilmeth Active Learning Center (WALC) Room 1121
9:15 – 10:15 AM	Session 1: What Are You Working On At Your Campus?	WALC 1121
10:30 –11:30 AM	Session 2: <ul style="list-style-type: none"> <li>Come Together! A Little Help From Your Friends in Instructional Technology</li> <li>Recognizing and Overcoming Barriers That Impede Successful Trainings</li> </ul>	WALC 1121
12:00 PM	Lunch	Another Broken Egg
1:30 - 2:30 PM	Session 3: <ul style="list-style-type: none"> <li>Creating Really Engaged Workers Through You!</li> <li>How are You Supporting Office 365? (Roundtable Discussion)</li> </ul>	WALC 1121
2:30 - 3:30 PM	Tour of WALC Building and Video Express	WALC WALC B059
3:45 PM - 4:45 PM	Session 4: Discussion Roundtable on LMS Training and Opportunities	WALC 1121
6:00 PM	Gathering and Photos	1869 Tap Room, Purdue Memorial Union
7:00 PM	Dinner	Nine Irish Brothers East



# Schedule for Wednesday, May 9

Time	Event	Location
8:00 AM	Breakfast	Purdue Memorial Union, Room 230
9:00 AM	Welcome	Wilmeth Active Learning Center (WALC) Room 1121
9:15 – 10:15 AM	Session 5: <ul style="list-style-type: none"><li>Leveraging the UIUC Graduate Academy as a Training Platform</li><li>Hitting a Moving Target: Using Social Media to Raise Awareness for Training Opportunities</li></ul>	WALC 1121
10:30-11:30 AM	Planning for the Future	WALC 1121
11:30 AM	Close	WALC 1121
11:45 AM	Optional Lunch	TBD



# Session Presentation Descriptions

## **What Are You Working On At Your Campus? (Tuesday, 9:15 am)**

*Facilitators: Brett Creech (Purdue), Joe Conte (Purdue)*

An introduction and update for all schools in attendance. Let everyone know what new and exciting things you are working on at your institution!

## **Come Together!**

### **A Little Help from your Friends in Instructional Technology (Tuesday, 10:30 am)**

*Presenters: Kimmaree Murday (Indiana), Madeline Gonin (Indiana), Beth Lynn Nolen (Indiana)*

Come learn how we're capitalizing on previous collaborative efforts to meet the technology training needs of faculty, staff, and students across all of Indiana University. Our first effort was born out of a need to migrate over 7500 instructors from Oncourse (Sakai) to Canvas - a task too big for the campus teaching centers to tackle individually. A team was created with centers' and IT Training staff to develop a series of team-taught webinars that capitalized on our respective specialties. Based on the success of these webinars, we were asked to develop ones to cover our rapid transition from Adobe Connect to Zoom. While these webinars mostly focus on how to use the technology, we always include a pedagogical perspective. These two series continue to this day. Meanwhile, two separate series were brewing: - Learn IT Quick was created by IT Training to give a quick introduction to IU technologies (and skills needed to use them). These sessions were offered both online and in-person, and were intended to fill a need for shorter training sessions at more convenient times. Sadly, it did not draw a lot of attendance. - The Teaching with Technologies Faculty Showcase (TTFS) was developed by a team of teaching centers' staff to give instructors a venue to share their use of instructional technologies and discuss the solutions they found to teaching challenges. These webinars include suggestions for implementation and a brief overview of the use of the technology. As IT Training underwent a drastic reorganization, some gaps began to appear in our offerings for the ever-expanding list of instructional technologies available at IU. Why not combine forces and work together again, to show both how-to and pedagogical sides of the story? We have revived the Learn IT Quick brand, and are now scheduling a variety of topics - including ones that capitalize on technologies covered in TTFS webinars.





# Session Presentation Descriptions

## **Recognizing and Overcoming Barriers That Impede Successful Trainings (Tuesday, 11:00 am)**

*Presenters: Adam Barragato (Purdue), Jennifer Gundry (Wisconsin), Beth Lynn Nolen (Indiana)*

Creating trainings that effective for all is no easy task given the different levels of technical expertise, preferred learning style, and even in some cases, documentation. In this session, we discuss how to overcome some of these challenges. For the active learning components, we will provide real life case studies from training experiences we have encountered. Participants will brainstorm ways they have overcome the barriers. We will also explore different attempts we have made to overcome these barriers as well.

## **Creating Really Engaged Workers Through You! (Tuesday, 1:30 pm)**

*Presenters: Ranelle Maltas (Nebraska)*

In 2013 a climate survey for ITS indicated a desire for our people to have ways to connect with coworkers and be more engaged. As a result, ITS create our CREW Committee (Creating Really Engaged Workers) whose mission is to create a culture of engagement. There are a number of benefits to having a more engaged workforce including employee satisfaction, better retention, less absenteeism, and increased productivity. Learn how UNL created this committee, opportunities it has and how it has made a difference in our department's culture.

## **Tour of WALC Building and Video Express (Tuesday, 2:30 pm)**

*Facilitators: Amy Haston (Purdue), Adam Hagen (Purdue)*

The Wilmeth Active Learning Center was opened in Fall 2017 and hosts a number of active learning classrooms in multiple configurations. Additionally, six libraries were consolidated into the facility, and the offices of the Center for Instructional Excellence were moved into WALC as well. See how the WALC building encourages active learning and holds on to Purdue University history. A tour of a self-service video recording studio, Video Express, will be included on this tour.

## **Roundtable: LMS Training and Opportunities (Tuesday, 3:45 pm)**

*Facilitators: Brett Creech (Purdue), Joe Conte (Purdue)*

This roundtable session will split off into two separate conversation groups—one group for Canvas users, and one for Blackboard Learn users. During this session, share how you are providing training on your campus' LMS and how you may be finding opportunities to expand your training footprint for faculty, staff, and students.



# Session Presentation Descriptions

## **Leveraging the UIUC Graduate Academy as a Training Platform (Wednesday, 9:15 am)**

*Presenter: Dan Hahn (Illinois)*

Many technology trainers hope their workshops will be well attended, but most agree that getting customers to show up is their number one issue. At Illinois we have seen great success getting large turnouts by adapting a traditional face-to-face LMS workshop into a presentation and demonstration format for the Illinois Graduate Academy. The primary reason for this success is that the Graduate Academy is a biannual conference required for new teaching assistants. This session will present methods for converting traditional face-to-face training into a format suitable for a conference. We'll discuss presentation strategies to ensure large audiences are engaged. We'll also talk about tailoring the presentation to the conference's target demographic. Finally, we'll close by highlighting our biggest lessons learned and goals for future sessions.

## **Hitting a Moving Target: Using Social Media to Raise Awareness for Training Opportunities (Wednesday, 9:45 am)**

*Presenters: Adam Barragato (Purdue), Josilyne Farmer (Purdue), Jacob Schreiber (Purdue)*

In this session, we will share lessons learned from using social media to advertise training to students at Purdue's campus. We will use think/pair/share as an introduction to our topic, asking attendees how they would raise awareness of training services for students on campus using social media. This will be a precursor to showcase what we thought versus what we learned. Then, we will briefly share our data and strategies used to increase attendance at open trainings from the spring 2018 semester. Finally, attendees will work in groups to decipher which "posts" were most influential and why, in order to showcase the surprising lessons we learned about what gets the attention of students and promotes action.

## **Planning for the Future (Wednesday, 10:30 am)**

*Facilitators: Joe Conte (Purdue), Brett Creech (Purdue)*

In our final session, we will have an open discussion of the future of the BTAA IT Technical Training group. What concerns do we have moving forward? How can we better engage our fellow group members? Is there anything we can do to bring more interest and activity into the group?



# Thank You!

## Thank You For Joining Us This Year!

Later today, you will receive a survey via email. We are interested in your feedback on everything from the quality of the sessions you attended, to the hospitality of Purdue University.

If you have any comments or other feedback, please share them with Joe and Brett - send your comments to [conte@purdue.edu](mailto:conte@purdue.edu) and [creechb@purdue.edu](mailto:creechb@purdue.edu)!