David Luftig  
Faux Collection Development Plan  
Institution: Wabash College, Indiana  

College Mission  

Wabash College is a private liberal arts college that educates men to think critically, act responsibly, lead effectively and live humanely. Wabash College’s goal is to provide excellence in both teaching and learning within a community that is built on close relationships among students, faculty, and staff. Wabash College offers young men a superior education, fostering, in particular, independent intellectual inquiry, and critical thought.  

Community Description  

Crawfordsville, Indiana is the County Seat of Montgomery County. According to the 2010 U.S. Census, Crawfordsville has a population of 15,915. The town covers 9.51 square miles and had a population density of 1,739.3 inhabitants per square mile. Crawfordsville is served by one daily newspaper, one local radio station (an oldies music station, WCVL), and no local television stations.  

Academic Description  

Wabash College is an private undergraduate liberal arts college for men. The College has an enrollment of about 875 students. The primary emphasis at Wabash College is in the humanities and social sciences. There are some exceptions, such as Computer Science and other “hard” sciences like physics and chemistry. Wabash College is one of three remaining all male liberal arts colleges in the country.  

Wabash College Library Description  

There is one main library at Wabash College, the Lilly Library. The Lilly Library also includes Archives and Special Collections. The Lilly Library currently has the following holdings:  

- 434,460 book and periodical bound volumes.  
- 5,530 current periodical titles.  
- 11,151 recordings, CDs, videos, and other media.  
- Access to over 2.7 million items through Wabash College and 24 other private colleges and seminaries that are a part of the Private Academic Library Network of Indiana (PALNI).  
- Subscription to 145 e-resource collections, 423,357 eBooks, and 65,774 eJournals/eMagazines available to students.
The Lilly Library grants borrowing privileges to the family members of Wabash College faculty and staff, Wabash alumni, faculty and students of other PALNI member institutions, and residents of Montgomery County, Indiana.

Objectives

This collection development policy is meant to aid the development and sustainability of Wabash College's library collection (whether those materials be print or electronic materials). Therefore, this collection development policy has the following objectives:

1. To aide in providing quality access to materials consistent with the College's fiscal resources.
2. To assist Wabash College Librarians in their quest to provide a current and diverse collection of materials with the aim of supporting the needs of the student body and the faculty.

Budget Allocations

It is essential for the Lilly Library to operate within their predefined budget. Acquisitions are to be made by faculty librarians and the Library Director. Such allocations are based on curricular relevance, existing materials, cost of items, collection balance, and general research needs.

Selection Guidelines

The following guidelines are to be used in assisting the Lilly College in selecting materials for their collection: The relevance materials in relation to the needs of students and faculty. The perceived scholarly worth of the materials.

Limitations of the Development of the Collection

The following guidelines are to be used as a basic set of limitations when developing the collection:

- The Lilly Library will not develop in depth collections which are not related to a specific curriculum taught at Wabash College.
- Individual research interests and subjects will only be supported when they do not undermine the balance of the collection or create budgetary restrictions.
- The purchase of non-English materials is limited to languages taught at the college.
- Items exceeding $200 will be purchased only after consideration by the faculty librarians.
- The Lilly Library will aim to balance print and electronic resources and avoid duplication.
- Duplicate copies of an item may be purchased only when there is a high demand for said item.
In general, the Library will not collect:

- Video games
- Out of print materials
- Laboratory manuals
- Textbooks (unless deemed applicable)
- Pictures and photographs (unless deemed applicable)

Criteria for Selection of Materials

- Currency of content
- The perceived quality of content
- Reviews from reputable sources
- The reputation of the author or publisher
- Ease of access of materials
- Demand of materials
- Cost
- Availability in alternate formats

Formats and Description of Materials that will Collected

Books:

- Books will be acquired for the sole purpose of supporting the needs of Wabash College students and faculty.
- Books may be collected in print and electronic/online formats.
- The library reserves the right to reject, accept, or delay any title recommendation.

Reference Materials:

- The reference collection is generally meant to include dictionaries, encyclopedias, atlases, directories, indexes, handbooks, and bibliographies.
- Reference materials may be acquired in print and/or online formats.
- The reference collection will be annually reviewed for accuracy and relevance.

Electronic Resources:

Electronic resources are meant to include licensed databases, eBooks, web-based resources, and electronic periodicals. The Library may purchase access to online electronic resources in lieu of a print resources of that item.

Selection criteria for electronic resources include:

- Demand and recommendations of students and faculty
- Relevance to Wabash College curriculum
- Cost
- Currency
- Accessibility

Deselection of Physical Materials

Due to the reasons listed below, the library will periodically remove physical materials from the collection. To assure an effective collection that best serves the educational mission of the college, the library systematically removes obsolete, damaged and little used materials from the collection. Deselection will be the responsibility of the library staff.

The following criteria are considered when discarding materials:

- Physical condition
- Obsolescence
- Currency and availability of more recent materials
- Significance
- Duplication
- Usage
- Faculty recommendation

Deselection of Electronic Materials

Due to the reasons listed below, the library will periodically remove electronic materials from the collection.

The following criteria are considered when discarding materials:

- Obsolescence
- Currency and availability of more recent materials
- Significance
- Duplication
- Usage
- Faculty recommendation
- More comprehensive service offered by other services
- Cost

Replacement of Materials

The decisions regarding the replacement of damaged or lost materials will be made by the library staff. Such decisions are based on the following criteria:

- Does the frequency of use justify replacement?
- Is the item used as an academic course reserve reading?
- Is the same item available in another format?
- Is the cost of the item prohibitive to the replacement of that object?
Gifts

The Library acknowledges and welcomes any gift of materials that remain consistent to Wabash College's Library Collection Development Policy. Being that all newly acquired materials generate costs due to processing and storage, materials received as gifts will be evaluated by the library staff utilizing the same criteria as they would for materials purchased. All gifts will be accepted with direct understanding by all parties that materials may not be added to the library's collection and may such materials may be sold or offered to another nonprofit organizations.

Tax Information

For donations, a receipt will be provided as requested. The receipt will include the date, the recipient (i.e. the library) receiving the donation, and a short summary of the materials donated. By law, the Library will not provide appraisals of the materials or additional tax information. Donors are required to provide proof of independent appraisal for any gifts valued above $1,000.