Resizing your poster to fit the dimension requirements

The most simple way to edit the dimensions of a poster is using a slideshow editor such as powerpoint or keynote. Here we'll show you step by step details on how to change your dimensions.

Powerpoint instructions

- 1. Select the **Design** tab of the toolbar ribbon.
- 2. Select **Slide Size** icon near the far right end of the toolbar.
- 3. Select Custom Slide Size.



4. Change the **Width** and **Height** to be larger than the minimum size guidelines above (26.46cm and 15.88cm) and click okay.

Slide Size	? ×
Slides sized for: Custom Width: 27 cm	Orientation Slides O Portrait
Height: 16 cm Number slides from: 1	Notes, Handouts & Outline O Portrait Landscape
	OK Cancel

5. Click **Ensure Fit** to make sure the resizing doesn't stretch your poster in an undesirable way.





6. Save File as .png or .jpg